



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

Missouri Department of Transportation  
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

January 26, 2022

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve, and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protege program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firms that are not current on all the required prequalification categories found in MoDOT's Approved Consultant Prequalification List at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, February 16, 2022 at the appropriate office.

Sincerely,

DocuSigned by:

7235401073964B4...

Travis Koestner  
State Design Engineer

Attachment

*Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.*

[www.modot.org](http://www.modot.org)

**Southeast District (Administration)**

Mark Croarkin, PE  
District Engineer  
Missouri Department of Transportation  
2675 North Main  
Sikeston, MO 63801

Contact:

David Wyman, PE  
Area Engineer/Transportation Project Manager  
Phone: 573-472-9021  
Email: [david.wyman@modot.mo.gov](mailto:david.wyman@modot.mo.gov)

**Environmental Division (EA Inquiries)**

Kyle Grayson  
Environmental Compliance Manager  
Phone: 573-526-5648  
Email: [kyle.grayson@modot.mo.gov](mailto:kyle.grayson@modot.mo.gov)

**Southeast District**

<b>Route 412 Dunklin County</b>																	
Job No:	JOP2272																
Location:	From Route AC to 0.2 miles east of Route Y																
Proposed Improvement:	Capacity Improvements along the corridor																
Length:	20.472 miles																
Approximate Construction Cost:	\$59,635,000																
DBE Goal (if applicable)	10%																
Consultant Services Required:	Environmental Assessment (EA) and Finding of No Significant Impact (FONSI). See following page for general scope of services required.																
Other Comments:	<p>Presentations will not be required for the consultant selections. Interviews will be required.</p> <p><b><u>Tentative Schedule</u></b></p> <table border="1" style="margin-left: 40px;"> <tbody> <tr> <td>Letters of Interest Due</td> <td style="text-align: right;">02/16/22</td> </tr> <tr> <td>Notification of Short List*</td> <td style="text-align: right;">03/02/22</td> </tr> <tr> <td>Short List Interviews complete</td> <td style="text-align: right;">03/18/22</td> </tr> <tr> <td>Notification of Selection*</td> <td style="text-align: right;">03/25/22</td> </tr> <tr> <td>Contract Negotiations Complete</td> <td style="text-align: right;">04/22/22</td> </tr> <tr> <td>Execution of Contract/NTP</td> <td style="text-align: right;">04/29/22</td> </tr> <tr> <td>EA Document Complete</td> <td style="text-align: right;">08/11/23</td> </tr> <tr> <td>FONSI Approval</td> <td style="text-align: right;">12/15/23</td> </tr> </tbody> </table> <p>*Posted to MoDOT website.</p> <p>Project information can be found at:</p> <p><u><a href="https://www.modot.org/412/files">https://www.modot.org/412/files</a></u></p>	Letters of Interest Due	02/16/22	Notification of Short List*	03/02/22	Short List Interviews complete	03/18/22	Notification of Selection*	03/25/22	Contract Negotiations Complete	04/22/22	Execution of Contract/NTP	04/29/22	EA Document Complete	08/11/23	FONSI Approval	12/15/23
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**Rating Criteria with Weighted Values**

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	10 Points Max
	100 Points Max Total