

Missouri Department of Transportation

Code: R05629

Title: Intermediate Highway Designer

Exemption Status: Non-Exempt

Grade: 14

Job Description

Effective Date	08-20-2008
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Replaces (Effective Date)	04-01-2006
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General Summary	The intermediate highway designer prepares detailed highway construction plans for a portion or complete highway project. Responsibilities are performed under moderate supervision.
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Minimum/Required Qualifications	Bachelor's Degree: Civil Engineering Two years of experience in highway or transportation engineering.
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Supervisory Responsibilities	Lead Worker Only
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Location	Central and District Offices - Design
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Special Working Conditions/Job Characteristics

Examples of Work

- (1) Establishes horizontal and vertical alignment, balances earthwork, hydrologic and hydraulic designs using engineering principles; makes design notes, sketches, and layouts for detailing personnel.
- (2) Determines highway design features including geometrics, standards for highway functional classification, profile grades, typical sections, earthwork quantities, signals, signing and lighting, construction staging, traffic control, drainage, construction limits, exceptions to design standards, and safety improvements; uses computer aided drafting and design (CADD) system and other engineering software for computations and plan preparation.
- (3) In conjunction with a Professional Land Surveyor prepares bridge surveys to determine approximate bridge length, location, and type of structure; determines the location, type, and size of drainage structures and erosion control measures.
- (4) In conjunction with a Professional Land Surveyor determines right of way to be acquired; computes areas; locates land and property lines; determines size and locations of easements.
- (5) Determines items and prices to be used for tabulation of quantities, summaries, and estimates; prepares preliminary to final plan cost estimates for projects.
- (6) Reviews plans for conformance with standards and policy; reviews plans for errors or omissions; writes special provisions.

- (7) Addresses public concerns directly and/or indirectly, including, but not limited to, written correspondence, telephone, e-mail, public hearings and personal meetings.
- (8) Prepares relocation plans for utility adjustments; prepares highway capacity studies, and warrants and plans for traffic signals and highway lighting.
- (9) Performs lead worker responsibilities, which may include providing general instruction, assigning and reviewing work, coaching and training, providing guidance and instruction in the proper and most efficient methods of accomplishing tasks, and providing input to the direct supervisor on staffing decisions and performance management.
- (10) Performs other responsibilities as required or assigned.

The Missouri Department of Transportation promotes an equal opportunity workplace that includes reasonable accommodation of otherwise disabled applicants and employees. Please see your manager should you have any questions about this policy or these job duties.