

# List of Acceptable Documents

## New IFTA Only Account

Applicants must present valid documentation for proof of selected base jurisdiction as a resident or established place of business.

### Missouri Residency

Three (3) proofs of residency with Missouri physical addresses are required.

You must provide the following two (2) documents:

- Valid resident driver's license, or non-driver jurisdiction issued identification
- Personal Property Tax Receipt or Waiver

Choose from the list below. Proofs must show a Missouri physical address:

- Personal property tax receipt or waiver
- Current utility bill
- Title
- Tax filing document
- Voter registration card
- Bank statement
- EIN papers

### Missouri Established Place of Business

You must provide the following proof/documentation:

- Lease paperwork listing applicant, no less than 12-month duration, or other ownership documentation
- Posted hours of operation
- Open for business a minimum of 20 hours per week on a permanent basis and staffed by an employee(s).

*Virtual or shared office spaces do not qualify.*

### Required Documents

- Proof of Missouri base plate registration.
  - Missouri apportioned cab card
  - Missouri local plate registration
  - Missouri beyond local plate registration
  - Missouri farm tab plate
  - Missouri dealer license

### Before Applying for an MCE Account:

- ✓ Ensure business name is properly registered with the Missouri Secretary of State
- ✓ Motor Carrier USDOT number must be active and in good standing
- ✓ File and pay Unified Carrier Registration for USDOT Number if applicable

