List of Acceptable Documents
New IFTA Only Account

Required Documents

- Proof of Missouri base plate registration
  - Missouri apportioned cab card
  - Missouri local plate registration
  - Missouri beyond local plate registration
  - Missouri farm tab plate
  - Missouri dealer license

Before Applying for an MCE Account:

- ✓ Ensure business name is properly registered with the Missouri Secretary of State
- ✓ Motor Carrier USDOT Number must be active and in good standing
- ✓ File and pay Unified Carrier Registration for USDOT Number if applicable

Note: Applicants ***may*** be required to present valid documentation for proof of selected base jurisdiction as a resident or established place of business.

Missouri Residency

Three (3) proofs of residency with Missouri physical addresses ***may*** be required:

- Missouri driver's license, or non-driver's license, and
- Personal Property Tax Receipt or Waiver from a Missouri county, and
- One (1) from the the list below:
  - Current utility bill
  - Missouri title
  - Tax filing document
  - Voter registration card
  - Bank statement
  - EIN papers

Missouri Established Place of Business

You ***may*** be required to provide proof of the following:

Physical structure located within the Base Jurisdiction that is owned or leased, such lease agreements shall be for no less than 12 months by the Applicant or Registrant and whose street address shall be specified by the Applicant or Registrant. The physical structure shall have clear company signage and hours of operation posted, be open for business and shall be staffed a minimum of 20 hours per week by one or more persons employed by the Applicant or Registrant on a permanent basis (i.e., not an independent contractor) for the purpose of the general management of the Applicant's or Registrant's trucking-related business (i.e., not limited to credentialing, distance and fuel reporting, and answering telephone inquiries).

Virtual or shared office spaces do not qualify.

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