

List of Acceptable Documents

New IFTA Only Account

Required Documents

- Proof of Missouri base plate registration
 - Missouri apportioned cab card
 - Missouri local plate registration
 - Missouri beyond local plate registration
 - Missouri farm tab plate
 - Missouri dealer license

Before Applying for an MCE Account:

- ✓ Ensure business name is properly registered with the Missouri Secretary of State
- ✓ Motor Carrier USDOT Number must be active and in good standing
- ✓ File and pay Unified Carrier Registration for USDOT Number if applicable

Note: Applicants **may** be required to present valid documentation for proof of selected base jurisdiction as a resident or established place of business.

Missouri Residency

Three (3) proofs of residency with Missouri physical addresses **may** be required:

- Missouri driver's license, or non-driver's license, and
- Personal Property Tax Receipt or Waiver from a Missouri county, and
- One (1) from the the list below:
 - Current utility bill
 - Missouri title
 - Tax filing document
 - Voter registration card
 - Bank statement
 - EIN papers

Missouri Established Place of Business

You **may** be required to provide the following proof/documentation:

- Lease paperwork listing applicant, no less than 12-month duration, or other ownership documentation
- Posted hours of operation
- Open for business a minimum of 20 hours per week on a permanent basis
- Staffed by an employee, may be verified by employee's pay stub

Virtual of shared office spaces do not qualify.

