

Missouri Department of Transportation  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

July 26, 2023

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **three** pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, **August 9, 2023** at the appropriate office.

Sincerely,



Travis Koestner, P.E.  
State Design Engineer

***Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.***

**[www.modot.org](http://www.modot.org)**

**DIVISION OFFICE**

Jerica Holtsclaw – Multimodal Operations Director  
Missouri Department of Transportation

Contact

Greg Leary

Railroad Project Manager

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Email responses are encouraged

## Highway-Rail Crossing Safety Improvement Study

<b>Job No:</b>	RRP-024S(001) – BNSF - Hannibal Subdivision RRP-024S(002) – CPKC – Kansas City Subdivision RRP-024S(003) – Norfolk Southern – St. Louis Subdivision RRP-024S(004) – Missouri and Northern Arkansas – Nevada Subdivision
<b>Location:</b>	
<b>Proposed Improvement:</b>	Corridor Safety Improvement Plan
<b>DBE Goal (if applicable)</b>	0%
<b>Consultant Services Required:</b>	<ol style="list-style-type: none"> <li>1. Initial Review of crossing data – Pull data from MoDOT, FRA, Railroads and other sources.</li> <li>2. Develop a Proposed Plan of Action - General concepts for passive crossings to be upgraded or closed; concepts for active crossings to be closed and corridor consolidations.</li> <li>3. Final Deliverable – Corridor Safety Improvement Plan. Potential projects will be categorized as:             <ol style="list-style-type: none"> <li>a. Tier I - implementation less than 12 months –                 <ol style="list-style-type: none"> <li>i. Passive crossings to be upgraded</li> <li>ii. closures</li> </ol> </li> <li>b. Tier II – projects that could be delivered in 12 months – 18 months</li> <li>c. Tier III – projects that could be delivered in 18 months – 36 months</li> <li>d. Tier IV – Large projects or corridor segments that need additional studies to identify safety improvements.</li> </ol> </li> </ol>
<b>Other Comments:</b>	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>The Firm’s letter of interest should indicate which project, or projects, they are interested in. MoDOT expects to award the projects to different firms but may select one firm for multiple projects.</p>

	<p>The consultant shall be able to meet the following schedule:</p> <p>August 16. – Notice of Selections  August 28 – Exhibit III – Estimate of Costs due and proposed changes in scope.  Sept. 18 – Notice to Proceed  Sept. 26, 1-3pm – Project Kick-off Meeting (all firms)  Nov. 13-17 – proposed plan of action presented to MoDOT  Feb. 5, 2024 – Final Reports Due</p> <p>Additional services may be added to the contract:  Public Engagement, Environmental Review,  Design, Right of Way Acquisition</p>

**Rating Criteria w/Weighted Values**

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total