

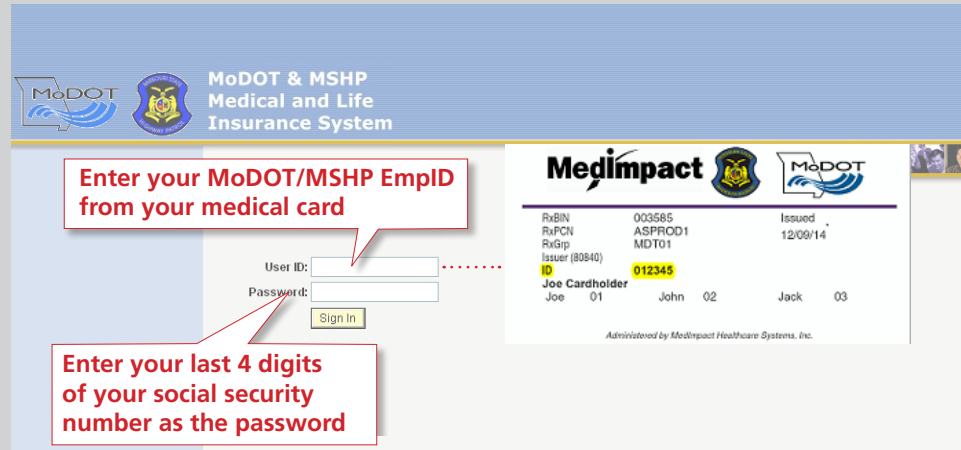
MoDOT & MSHP Electronic Pay Stub Step-by-Step Instructions

Log on to the secure Internet site: <https://medlife.modot.mo.gov>

or click on the "Employee Self Serve" icon  on your desktop

Employee Self
Serve

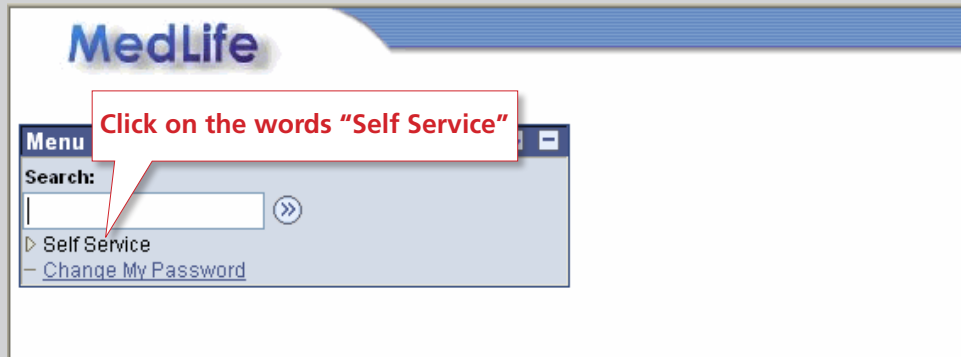
Step 1



MediImpact		MoDOT
RxBIN	003585	Issued
RxPCN	ASPROD1	12/09/14
RxGRP	MDT01	
Issuer (80840)		
ID	012345	
Joe Cardholder		
Joe 01	John 02	Jack 03

Administered by MediImpact Healthcare Systems, Inc.

Step 2



MedLife

Menu

Search:

Self Service

Change My Password

Step 3

The screenshot shows the MedLife Self Service interface. At the top, there's a navigation bar with links: Home, Performance Trace, Add to Favorites, and Sign out. Below this is a 'Menu' section with a search box and a list of options: Self Service, Personal Information, Payroll and Compensation, and Change My Password. The 'Payroll and Compensation' option is highlighted. To the right, the 'Main Menu >' section contains 'Self Service' information and two main links: 'Personal Information' and 'Payroll and Compensation'. The 'Payroll and Compensation' link is highlighted, and a red callout box points to the 'View Pay Check' link below it.

Click on "View Pay Check"

Step 4

The screenshot shows the MedLife Payroll page. The left sidebar has a 'Menu' section with 'View Pay Check' highlighted. The main content area is titled 'STATE OF MISSOURI' and 'Payroll Advice Statement'. It includes links for 'View a Different Paycheck' and 'Print Friendly Version'. A red callout box points to the 'Print Friendly Version' link. Another callout box points to the 'View a Different Paycheck' link.

To print your paycheck, click "Print Friendly Version"

Click here to view a different paycheck

Step 5

The screenshot shows the MedLife Paycheck Selection page. The left sidebar has 'View Pay Check' highlighted. The main content area is titled 'View Paycheck' and 'Select another pay stub to view'. It contains a table with columns: Check Date, Check Number, Company, and Net Pay. A red callout box points to the 'Check Date' column. Another callout box points to the 'Sign Out' link in the top right corner.

View Paycheck

Select another pay stub to view

Be sure to "Sign Out" when finished viewing pay stubs

Check Date	Check Number	Company	Net Pay
2009-06-30	9000001	STATE OF MISSOURI	
2009-06-15	9000001	STATE OF MISSOURI	
2009-05-15	9000001	STATE OF MISSOURI	
2009-04-30	9000001	STATE OF MISSOURI	