



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Ed Hassinger, P.E., Director

1.888.ASK MODOT (275.6636)

September 17, 2026

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **three** pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, October 13, 2026 at the appropriate office.

Sincerely,

Signed by:

222F1A702C0F4C7...
Sarah Kleinschmit, P.E.
State Design Engineer

Attachment

Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to serving customers for a prosperous Missouri.

www.modot.org

DIVISION OFFICES

Highway Safety and Traffic
Jonathan Nelson
Missouri Department of Transportation
830 MoDOT Dr.
Jefferson City, MO 65102

Contact
Katy Harlan
573-526-4293
Katy.harlan@modot.mo.gov
Email responses are encouraged

Highway Safety and Traffic Division

Lighting Policy Update	
Job No:	N/A
Location:	Statewide
Proposed Improvement:	Updating the Statewide Lighting Policies
Length:	N/A
Approximate Cost:	
Consultant Services Required:	
Other Comments:	Interviews or presentation will not be required for the consultant selection. Tentative Date of Consultant Selection – 10/27/2026

Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total

`Scope of Services

Project Description and General Information

The primary purpose of the MoDOT Lighting Policy Review project is to assist MoDOT in reviewing and making changes to its current lighting policies.

The overall goal of the project is to make MoDOT's Engineering Policy Guide Section 901 easier to interpret and update policies regarding lighting warrants and lighting design.

- I. Review past consultant led study sponsored by MoDOT.
- II. Research possible changes to MoDOT's lighting warrants and design guidance. This may include developing typical applications of lighting scenarios.
- III. Update EPG 901 to reflect potential changes to MoDOT lighting policies and recommend architecture for organizing MoDOT's current and future lighting policies.
- IV. Provide training concerning updated lighting policies.
- V. Additional potential future tasks that could potentially be added via supplemental agreement:
 - 1. A review of MoDOT's lighting specifications within the Missouri Standard Specifications for Highway Construction.
 - 2. A review of MoDOT's lighting standard drawings within Missouri Standard Plans for Highway Construction
 - 3. A review of MoDOT's construction inspection guidelines regarding roadway lighting.
 - 4. A review of MoDOT's permitting and agreement processes that affect roadway lighting
 - 5. Research regarding the inclusion of smart management technologies for roadway lighting.