



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

**Missouri Department of Transportation**  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

February 22, 2023

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **three** pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, **March 15, 2023** at the appropriate office.

Sincerely,

DocuSigned by:  
  
7235401073964B4...  
Travis Koestner, P.E.  
State Design Engineer

***Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.***

***www.modot.org***

**Southeast District**  
**(Administration and Submittal of Letter of Interest)**

Tim Pickett, PE - Transportation Project Manager  
Missouri Department of Transportation  
2675 North Main St.  
P.O. Box 160  
Sikeston, MO 63801  
Phone: 573-472-9003

[timothy.pickett@modot.mo.gov](mailto:timothy.pickett@modot.mo.gov)

Email responses are encouraged

**Bridge Division**

Contact:

Stacy McMillan, P.E.  
Bridge Liaison Engineer  
Bridge Division  
Phone: 573-526-0250  
Fax: 573-526-5488

[stacy.mcmillan@modot.mo.gov](mailto:stacy.mcmillan@modot.mo.gov)

Email responses are encouraged

**District Southeast**

<b>Stoddard County, Rte. O Mississippi County, Rte. 102 New Madrid County, Rte. E</b>	
<b>Job No:</b>	SE0116, J9S3680, SE0127
<b>Location:</b>	Various see information documents
<b>Proposed Improvement:</b>	Bridge replacements (X0730, T0545, T0254)
<b>Length:</b>	See information documents
<b>Approximate Construction Cost:</b>	\$ 2,150,000.00
<b>DBE Goal (if applicable)</b>	0%
<b>Consultant Services Required:</b>	<p>Surveying: Perform all survey. Professional land surveying to establish land corners, property lines, monument new right of way, prepare boundary surveys and write deeds as necessary. Consultant to provide staking for geotechnical boring locations.</p> <p>Roadway Design: All preliminary, right of way, final roadway design and plan preparation as necessary to submit final roadway plans, specifications, and estimates. (PS&amp;E)</p> <p>Bridge: All preliminary bridge design, final bridge design and plan preparation as necessary to submit final bridge plans, specifications, and estimates. (PS&amp;E). Hydraulic analysis of all drainage structures, reporting and coordination with any drainage districts as needed.</p> <p>Geotechnical: Consultant to perform all geotechnical work and will provide Preliminary Geotechnical Report and Foundation Investigation Report.</p> <p>Utilities: Coordination of utilities that may be required to be relocated. Work with MoDOT District Utility Staff in determining best course of action for relocating utilities.</p> <p>Environmental: RES submittals at milestones and informational support as requested.</p> <p><a href="https://www.modot.org/files-download">https://www.modot.org/files-download</a></p>
<b>Other Comments:</b>	Tentative Date of Consultant Selection 3-30-2023

**Rating Criteria w/Weighted Values**

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total