



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

**Missouri Department of Transportation**  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

March 8, 2023

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, March 31, 2023 at the appropriate office.

Sincerely,

DocuSigned by:  
  
D6B5C4961F0D41E...  
Travis Koestner, P.E.  
State Design Engineer

Attachment

## **DISTRICT OFFICES**

Northwest District  
Marty Liles, P.E. – District Engineer  
Missouri Department of Transportation  
3602 North Belt Highway  
St. Joseph, MO 64506

Contact  
Rick Orr, P.E.  
(816) 387-2483  
Richard.Orr@modot.mo.gov  
Email responses are encouraged

## Northwest District

<b>Andrew/Buchanan Counties, Routes: I-29/ I-229 /US 36</b>	
<b>Job No:</b>	NW0100
<b>Location:</b>	<b>I-29:</b> I-229 north interchange to I-229 south interchange <b>I-229 SBL:</b> US 59 (St. Joseph Ave.) to I-29 south inter. <b>I-229 NBL:</b> US 36 to I-29 north interchange <b>US 36:</b> Missouri River to the I-29 interchange <b>I-229 NBL ramp</b> at Francis Street <b>I-229/I-29 ramp</b> from MO 752 NBL
<b>Proposed Improvement:</b>	Structural sign inspections and repairs on various routes in the Northwest District.
<b>Sign Locations:</b>	<b>I-29:</b> 12 locations <b>I-229 SBL:</b> 10 locations <b>I-229 NBL:</b> 5 locations <b>US 36:</b> 11 locations <b>I-229 NBL ramp:</b> 1 location <b>I-229/I-29 ramp:</b> 1 location
<b>Approximate Construction Cost:</b>	TBD
<b>DBE Goal (if applicable)</b>	0%
<b>Consultant Services Required:</b>	<b>Bridge Design:</b> structural inspection/analysis <b>Roadway Design:</b> conceptual report/estimates  Final plans and PS&E upon execution of supplemental: Services required for supplemental are Roadway Design and Geotechnical.
<b>Other Comments:</b>	Interviews or presentation will not be required for the consultant selection.  Inspection of overhead sign trusses and bridge-mounted signs, preparation of inspection reports and database, preparation of a conceptual report with cost estimates for proposed improvements.  A supplemental for final design plans and PS&E may be pursued upon completion of the conceptual report.  Tentative Date of Consultant Selection – 4/13/2023

### Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	<b>100 Points Max Total</b>