



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

November 23, 2022

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, December 16, 2022 at the appropriate office.

Sincerely,
DocuSigned by:

723540107396484
Travis Koestner, P.E.
State Design Engineer

Attachment

DISTRICT OFFICES

Northwest District
Marty Liles, P.E.
Missouri Department of Transportation
3602 North Belt Highway
St. Joseph, MO 64506

Contact
Rick Orr, P.E.
(816) 387-2483
Richard.Orr@modot.mo.gov
Email responses are encouraged

Northwest District

Carroll & Chariton Counties, Various Routes	
Job No:	NW0030
Locations:	Various state routes in cities in Carrol and Chariton Counties: Norborne - Rte. D, Bosworth - Rte. M & MO 139, Hale - MO 139, Sumner - Rte. EE, Mendon – Rte. CC, Rothville - Rte. E, Keytesville - Rte. K. <i>See Exhibit A- Attached</i>
Proposed Improvement:	Improvements along existing routes to include sidewalk repair/replacement, pedestrian ramp improvements, and other ADA deficiencies as outlined in MoDOT's Transition Plan.
Length:	2.5 miles (total length)
Approximate Construction Cost:	\$2.5 million
DBE Goal (if applicable)	5%
Consultant Services Required:	Survey, roadway design, historic preservation, and public involvement
Other Comments:	<ul style="list-style-type: none"> • Survey and environmental work have been obtained for the cities of Hale, Bosworth, Norborne, Rothville, Mendon and Sumner. • Additional survey and environmental work will be needed to write deeds and obtain environmental clearances for the above cites. • Survey and environmental work have not been obtained for the City of Keytesville. • Interviews or a presentation will not be required for the consultant selection. • Tentative Date of Consultant Selection: January 6, 2023.

Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total

EXHIBIT A

Locations of ADA Transition Plan Improvements; Job No. NW0030

