



105 E. Center Street
Sikeston, MO 63801
573-471-2512
www.Sikeston.org

April 22, 2019

Dear Consultant:

The City of Sikeston is requesting the services of a consulting engineering firm to perform the described professional services including design and construction inspection services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 10 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Sikeston. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 2:00 pm, Thursday, May 16, 2019 at City of Sikeston City Hall, Attention: Jay Lancaster- RFQ #19-43, 105 E. Center Street, Sikeston, MO 63801.

Sincerely,

A handwritten signature in black ink, appearing to read "Jay Lancaster", written over a horizontal line.

Jay S. Lancaster, PE
Director of Public Works

Attachment

City/County: <u>Sikeston</u> Route: <u>North West Street (Salcedo to Wakefield)</u>	
Federal Aid No:	TAP-5807(002)
Location:	New Sidewalk running on the east side of North West Street starting at north side of Salcedo Road (Route Y) and running south to Wakefield Avenue.
Proposed Improvement:	<p>SRTS – New Sidewalk Along North West Street – Phase One Improvements:</p> <p>Phase 1 improvements would begin in the northeast quadrant of the intersection of Salcedo Road (Route Y) and North West Street. New connections will be constructed to a crossing on Salcedo Road, making its way across Salcedo Road just east of North West Street and continuing south along North West Street until reaching Wakefield Avenue. Proper ADA curb ramps would be installed at the crossings of David Drive (both ends) and Foust.</p> <p>The primary purpose for this project is to address the many students that walk home on the street in the afternoons after school and make their way home.</p> <p>This will include the design, construction, and inspection of the sidewalk in its entirety.</p>
Length:	Approximately 2,650 linear feet of trail
Approximate Construction Cost:	\$138,131.25
DBE Goal Determination:	0 %
Consultant Services Required:	<p>Design Phase: The engineering responsibilities may include but are not limited to:</p> <p>The preparation of Conceptual plans, Preliminary plans, Contract plans, Right of Way Plans, preparing and submitting necessary permits, contract documents, assisting with the bidding process for ADA compliant sidewalks and preparation of PS&E and final documents. Determine needs of the local agency, conduct topographic and utility surveys (if necessary) to develop plans for the project, arrange for subsurface investigations (if necessary).</p>

	Construction Phase: work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.
Other Comments:	Additional information concerning the project is available upon request from the below contact information
Contact:	<i>Jay Lancaster, Director of Public Works City of Sikeston 573-471-2512 publicworks@sikeston.org</i>
Deadline:	<i>2:00 pm, Thursday, May 16, 2019</i>
Submit: Letter of interest should not exceed 10 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Six (6) copies of the letter of interest should be received at the address and by the time specified.	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

- Experience and Technical Competence - 30 Max Points
- Capacity and Capability - 30 Max Points
- Past Record of Performance - 40 Max Points