



February 14, 2024

Dear Consultant:

The City of Moberly is requesting the services of a consulting engineering firm to perform the described professional services for the project included in the attachments. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Please limit your letters of interest to no more than 3 pages per project. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to the project, the backgrounds of those individuals, and other projects your company has recently completed or are now active, previous federally funded project experience, CMAQ, STP and MODOT Cost Share-specific experience.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm. DBE goals are listed on the attachments.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter(s) of Interest. These documents are not included in the total page count limit.

We request all letters be received by 10:00 a.m. local time on March 14, 2024. Letter of interest should not exceed three pages total. A page is defined as 8-1/2 by 11 inches and printed on one side.

The City requires one original copy of the letter of interest and all supporting documentation with a copy of all documents contained on a flash/thumb drive delivered in an envelope labeled "RFQ – N. Morley Sidewalk-Pedestrian Signals" to:

Shannon Hance, City Clerk 101 W. Reed Street Moberly, MO 65270. Phone 660-269-7652

Sincerely,

Tom Sanders

Tom Sanders, Public Works Director, City of Moberly
Office: 660.269.7644 Email: tsanders@cityofmoberly.com

Any questions regarding the project may be submitted to the City to the attention of the project contact listed in the attachment. We request any questions be submitted no later than 12:00 PM local time on March 7, 2024.

City of Moberly
101 W Reed St. Moberly, Missouri 65270
(p) 660-269-7644 (f) (660) 269-8171 www.moberlymo.org

City of Moberly- Cost Share South Morley/Bus. 63, Burkhardt St. to Carpenter St.	
Federal Aid No:	TAP 9900 (272)
Location:	North Morley Street from Route 24 to North Avenue
Proposed Improvement:	Install sidewalks and ADA improvements on N. Morley St. from Route 24 to North Ave. and adding pedestrian signals at the intersection of Business 63 and Route 24.
Length:	1,100 Approximately
Approximate Construction Cost:	\$498,916.00
DBE Goal Determination:	7%
Consultant Services Required: Major Project scope items included: The engineering responsibilities may include but are not limited to the following:	• Sidewalk/Path Pedestrian • ADA Improvements • Pedestrian signals at intersection of Bus. 63 & Rt. 24 This project is located along Business 63 (North Morley Street) at the intersection of State Hwy 24. This project proposes to add ADA compliant sidewalks and pedestrian signals at the intersection of Bus 63 and 24 along with new sidewalk extensions to the north and south along Morley. No sidewalks currently exist where this project is proposed to be constructed. There are tie-ins to an existing sidewalk network that the city constructed in 2021 utilizing MoDOT and FHWA grant funding through. Without those sources of funds, none of these projects would be possible. Morley is the main north-south arterial street for the City of Moberly. It also is the main retail corridor of the community hosting many of the stores, shops and restaurants visited by residents and the surrounding community. The importance of this sidewalk for the residents is enormous, especially for those that do not have access to a vehicle. They cannot safely walk or use a wheel chair to patronize the hardware stores, restaurants, or retail establishments. Adding this stretch of sidewalk is the only way they will be able to safely walk from their homes to these businesses which also connects to schools, parks, trails, downtown businesses, medical services, schools, and houses of worship.

	The construction of this project will incorporate ADA improvements for the disabled residents in the area, and provide them connectivity to essential services. This is the first piece of a multi-phased plan along the east side of N. Morley to connect existing city sidewalks and trail systems. A large number of the connections made to this sidewalk are made possible by projects that were built with prior Transportation Enhancement, Safe Routes to School, and Transportation Alternatives Program grants. The proposed sidewalk will be located inside MoDOT right of way and match the existing sidewalks it will be connecting to. It will be constructed of concrete and will include new traffic/pedestrian signals at the intersection, replacement of the island hard-scape to match the southern islands, and tie into existing signals on the southern half of the intersection. As seen on the attached exhibits, the project will include a base project with optional extensions that will be constructed if bids come in under budget.
Other Comments:	Interviews and/or presentation may be required as part of the consultant selection process.
Contact:	Name: Thomas E Sanders Address: 101 W Reed Street Moberly MO 652701 Phone: 660-269-7644
	Email: tsanders@cityofmoberly.com
Deadline:	March 14, 2024
Submit: Letter of interest should not exceed three (3) pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Four (4) copies of the letter interest should be received at the address and by the time specified.	

Funding will be through the Missouri Highways and Transportation Commission Cost Share Program. Therefore, all regulations and processes regarding the utilization of these funding sources will apply such as the Local Public Agency (LPA) manual.

It is anticipated that this project will require full Federal oversight by FHWA.

Stakeholders include City of Moberly, Missouri Highways and Transportation Commission and the Missouri Department of Transportation and all stakeholders will be involved throughout the project. It will be essential to coordinate closely with these stakeholders throughout the duration of the project. Contact: Tom Sanders, Project Manager 101 West Reed Street Moberly, MO 65270 660-269-7644 tsanders@cityofmoberly.com Deadline: March 14, 2024. Submit: one original copy of the letter of interest and all supporting documentation with a copy of all documents contained on a flash/thumb drive delivered in an envelope labeled “RFQ –N. Morley Sidewalk/Pedestrian Signals

” to:

Shannon Hance, City Clerk 101 W. Reed Street Moberly, MO 65270. Phone 660-269-7652

- Please note that the Consultant is still responsible for ensuring that their Letter is in full possession by the City in order to be eligible.

Pursuant to the Brooks Act for Consultant Selection - the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design-MoDOT.

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points

