



City of Eureka

100 City Hall Drive • P.O. Box 125 • Eureka, Missouri 63025-0125 • 636-938-5233
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<i>Mayor</i>	<i>Aldermen Ward I</i>	<i>Aldermen Ward II</i>	<i>Aldermen Ward III</i>
Kevin M. Coffey	Robert A. Berry	Carleen Murray	Steve Grzyb
	Wes Sir	Bryan Kiefer	Jerry Holloway

December 19, 2018

Dear Consultant:

The City of Eureka is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three (3) pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Eureka. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 3:00 PM on January 23, 2019. Email submittals are encouraged to cesabo@eureka.mo.us

Sincerely,

A handwritten signature in black ink that reads "Craig E. Sabo". The signature is written in a cursive, flowing style.

Craig E. Sabo
City Administrator

Attachment

City of Eureka – Allenton Bridge Replacement	
Federal Aid No:	STP-4901(644)
Location:	Allenton Bridge over Union Pacific Railroad
Proposed Improvement:	Bridge replacement and adjacent roadway improvements including intersection with Business Loop 44 and BNSF Railroad at grade crossing.
Length:	320 ft. (Bridge and Roadway)
Approximate Construction Cost:	\$4,093,000
DBE Goal Determination:	16 %
Consultant Services Required:	<p>Design Engineering: The engineering responsibilities may include, but are not limited to the following: Surveying and property research, geotechnical investigation, preliminary bridge & roadway plans, right-of-way plans including easement exhibits and legal descriptions as needed, construction plans, railroad coordination and plan submittals, utility coordination, public involvement, preparation and submittal of all necessary regulatory permits, preparation of bridge and roadway PS&E and final documents.</p> <p>Construction Engineering: The engineering responsibilities may include, but are not limited to the following: Work with contractor on behalf of the City, assist with preconstruction conference, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, work with City to do full-time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	Name: Craig E. Sabo Address: 100 City Hall Drive, P.O. Box 125 Eureka, MO 63025 Phone: (636) 938-5233 Email: cesabo@eureka.mo.us
Deadline:	3:00 PM, January 23, 2019
<ul style="list-style-type: none"> • Submit: Letter of interest should not exceed three (3) pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three (3) copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design - MoDOT.

Experience and Technical Competence -	40	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points