



## CITY OF COLUMBIA, MISSOURI

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### FINANCE DEPARTMENT PURCHASING DIVISION

### NOTICE TO BIDDERS

#### **ADDENDUM #1 to RFQ 66/2020: TAXILANE C2 RECONSTRUCTION AND EXTENSION AND APRON EXPANSION**

Bidders shall note these changes to the above RFQ and *incorporate these changes in their bid*. Bidders shall attach a signed acknowledged copy of this addendum to their bid, if submitting a hard copy (via paper) or agree to the addendum electronically if submitting through the electronic bid system on-line.

This addendum consists of the inclusion of the following documents:

- 1) Pre-Bid Meeting Minutes attached
- 2) Clarification: DBE Forms  
The Utilization Statement and DBE Utilization Summary are required to be submitted at the time of the bid. The Letter of Intent is required at contract award.

NO OTHER ADDITIONAL CHANGES MADE

CALE TURNER  
PURCHASING AGENT  
CITY OF COLUMBIA

#### **ACKNOWLEDGMENT**

The undersigned bidder hereby certifies that the changes set forth in this Addendum #1 have been incorporated in their bid and are a part of the Request for Quotation 66/2020. All other provisions of the RFQ document, except as stated herein, shall remain in force as written.

Firm \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_

**COLUMBIA REGIONAL AIRPORT  
TAXILANE C2 RECONSTRUCTION AND EXTENSION AND APRON EXPANSION  
PREBID MEETING MINUTES  
AIR 196-037A-4  
BID REQUEST NO. 66/2020  
BMcD NO. 105484  
AGENDA  
May 20, 2020  
2:00 P.M.**

*Items in blue and italic font are a summary of the pre-bid meeting minutes.*

**1. Introductions**

- a. City of Columbia (*City*) / Columbia Regional Airport (*COU*)
- b. MoDOT Aviation
- c. Burns & McDonnell (*BMcD*)  
*All participants present were welcomed to the pre-bid for Taxilane C2 Reconstruction and Extension and Apron Expansion at COU. All parties were asked to state their presence and company/agency for recording attendance. Ryan Lorton (BMcD, Project Manager) mentioned that the purpose of the meeting was to give prospective bidders an opportunity to seek clarification, should they have any regarding the bidding documents.*
- d. Attendees:
  - Michael Parks – City of Columbia*
  - Jason Thomas – City of Columbia*
  - Cale Turner - City of Columbia*
  - Joe Anderson - City of Columbia*
  - Andy Hanks - MoDOT Aviation*
  - Jodi Cooper - BMCD*
  - Steve Stratton - BMCD*
  - Ryan Lorton - BMCD*
  - Curtis Shuman- Emery Sapp & Sons Inc.*
  - Rick Clark - Kaiser Electric*

**2. Status of Funding**

- a. Award of contract is conditional upon MoDOT Aviation concurrence and the receipt of a State Aviation Trust Fund grant.

**3. Review of Project**

- a. Base Bid: Construct 35' wide Taxilane and Apron .  
*This project will rename the pavement as "Taxilane C2". Coordination with Contractor for Hangar 730 will be required and essential during construction.*
- b. Pavement Section: 7" Concrete Pavement (P-501) on 6" Crushed Aggregate Base Course (P-209) on Geotextile Fabric on 12" Fly Ash Stabilized Subgrade (P-158) with underdrains.

- c. New edge lighting at intersection of proposed Taxilane C2 & existing Taxiway C1. Retroreflective Markers to be installed down the remainder of the Taxilane C2.  
*Lighting will entail removal and relocation, new wiring, one new lighted sign and new conduit for electrical components due to new pavement geometry within the intersection of Taxilane C2 and Taxiway C1.*
- d. Time of Completion:
  - 60 calendar days.
- e. Liquidated damages: Section 80-08, Base Bid - \$2,500 per calendar day.

#### 4. **Bidding of Project**

- a. Bid Opening: **June 3, 2020, 2:00 P.M. CST** at 701 E. Broadway, Columbia, Missouri.  
*Cale Turner (Purchasing Agent, City) noted that City Hall is closed currently. Bid packages can be hand delivered to first floor of City Hall. Bids will be opened on the first floor. Cale Turner, Purchasing Agent, contact number: 573-874-7375.*
- b. Anticipated Notice-To-Proceed: **August 2020**. Bids may be held up to 90 days from the Bid Opening.

#### 5. **Keys to Construction**

- a. Coordination with Hangar 730 Contractor as work on both projects will be proceeding concurrently and the work limits tie into one another.  
*Heavy emphasis on open communication lines with Hangar 730 Contractor.*
- b. Operational Safety: CSPP included as an Appendix in Project Manual
- c. Coordination with Owner and Engineer
- d. Coordination with Airport Operations / NOTAMs  
*48-hour notice is required, preferred 72-hour notice for NOTAM issuing.*
- e. P-501 Aggregate and Aggregate Testing
- f. Construction Start Up

#### 6. **Buy American Certification**

- a. Title 49 U.S.C., Section 50101, for permanent items.

#### 7. **Owner Provided Items**

- a. Issue NOTAMS when notified by the Contractor 72 hours in advance of need.

#### 8. **Miscellaneous Items**

- a. Contractor Staging and Laydown Areas.
- b. Access Route.  
*Access route will utilize gate southwest of project site.*
- c. Utilities.

- d. Project is state sales tax exempt.
- e. Non-Compliance with the Access and Safety Plan.  
*Can be found in the CSPP – non-compliance results in removal from the project and site.*
- f. State Wage Rates included in the Project Manual. No additional compensation – Must be accounted for in bid.
- g. Environmental – Project SWPPP included as an Appendix in Project Manual

9. **DBE Participation**

- a. DBE participation goal of 4.13 percent. The City of Columbia encourages the participation of small business concerns owned and controlled by qualified disadvantaged business enterprises (DBE). The Bidder shall fill out the Utilization Statement as part of their bid. The Letter of Intent shall be filled out for each DBE firm.  
*Lorton read this section from the Project Manual information aloud to participants.*

10. **Submit Bid Bond**

- a. Each proposal must be accompanied by a bid guaranty in the form of a Bid Bond or certified check in the amount of five percent of the total amount of the bid .

11. **Document Changes/Clarifications**

- a. All questions or requests for clarifications must be submitted in writing (email) to Burns & McDonnell,

Attention: Ryan Lorton  
9400 Ward Parkway  
Kansas City, Missouri 64114  
Phone: 816-447-9822  
Email: rblorton@burnsmcd.com

All requests for information shall be submitted to the Engineer no later than May 29, 2020, 5:00 pm

12. **Open Discussion**

- a. *Andy Hanks (Aviation Programs Manager, MoDOT Aviation) – If bidders want to see the project site, do they coordinate with the city?*
  - i. *Lorton – BMcD will visit with city/airport about how to address that and will be addressed in an addendum if this is approved.*
- b. *Lorton – Have any participants joined after the meeting start and did not get to state name and company?*
  - i. *Rick Clark – Kaiser Electric*
- c. *Curtis Shuman (Emery Sapp & Sons) – For pavement removal items (referencing P-101) which include removal of pavement, base course and unsuitable material – is the unsuitable paid for under Item P-152-4.2?*
  - i. *Lorton – Please ask this question via email for clarity.*
- d. *Shuman – Question regarding bid document, it is stated to fill out DBE documents and letter of intent and is stated they will be collected at time of contract? What forms are required with bid packet?*
  - i. *Lorton – BMcD will talk with the City to decide if need to issue letter of clarification.*

- e. *Shuman – It is a short contract time between contract award and NPE. Concrete ASR testing etc. will be hard to achieve in this time frame. Please let that be noted for later consideration.*
  - i. *Lorton – Your concern is understood and noted.*
  - ii. *Hanks – If there is a concurrent project which will be using the same material, consider using that source and documentation during this project, if possible.*
  - iii. *Lorton – Andy’s comment is a potential, but the testing must be within the right time frame and meet all the project-specific requirements.*
- f. *Shuman – Does the Airport have a location to place all of the excess cut from earthwork operations?*
  - i. *Lorton – This item will be addressed in an addendum.*