

## **Request for Qualifications Professional Engineering Services**

The City of Brunswick, Missouri, requests qualifications for engineering services and subsequent engineering design services to assist in a proposed sidewalk renovation and replacement project to be partially funded with Transportation Alternatives Program (TAP) funds. The remainder of the project cost will be financed through the City's in-kind labor and cash match capabilities.

The project consists of .5 miles of sidewalk repair/replacement and construction of a crosswalk in Brunswick, Missouri. Specific work includes:

1. Removal of existing concrete sidewalk
2. Replacement of sidewalk
3. Driveway approaches
4. Crosswalk with signage
5. Striping and detectable warnings
6. Traffic control.

Information provided to the City of Brunswick must include:

1. The specialized experience and technical competence of the firm with respect to sidewalk repair and replacement or related work;
2. The capacity and capability of the firm to perform the work in question, including specialized services, within a period of 12 months *beginning September 1, 2019*, including
  - a. How you will organize and perform tasks in each phase of the project.
  - b. How you will identify critical milestones and ensure progress.
  - c. How you will address contingencies that may arise during the project.
  - d. How you will manage the project budget, schedule and scope.
  - e. How you will ensure quality control.
3. The past record of the firm with respect to such factors as control of costs, quality of work, and ability to meet schedules;
4. The firm's proximity to and familiarity with the area in which the project is located; and
5. References from previous clients of related work with the firm within the past five years.

The firm will be selected based on the above qualifications. The ability to begin work immediately and guarantee the City of Brunswick the ability to complete the project within 12 months plus (3) above shall receive primary consideration.

**Submittal Due Date: no later than** (August 7, 2019) at (4:00) p.m.

**Submittal Location:** Brunswick City Hall, 115 W. Broadway, Brunswick, MO 65236

***Facsimile or emailed RFQ proposal submissions will not be accepted.***

**RFQ submittals received after the due date and time will not be considered.** The date and time of receipt of the RFQ submittal as noted by the City shall be final and conclusive for all purposes. RFQ submittal should be delivered in a sealed envelope marked **Professional Engineering Services Proposal for TAP Project.**

Questions or information related to this request should be directed to the following:

Thresa Kussman, Project Sponsor Contact

Phone: 816.589.9460

Email: [MainStreet@BrunswickMO.com](mailto:MainStreet@BrunswickMO.com)

The City of Brunswick, Missouri, is an Equal Opportunity Employer and invites the submission of proposals from minority and women-owned firms.