MISSOURI DEPARTMENT OF TRANSPORTATION
MOTOR CARRIER SERVICES
PO BOX 270, 830 MODOT DRIVE, JEFFERSON CITY, MO 65102-0270

PHONE: 573.751.3358
FAX: 573.751.0916
TOLL FREE: 866.831.6277

CHANGE OR ADDITION OF COMPANY CONTACT

In order to request a change or addition of company contact, the requestor must be authorized on the account to make changes. In order for this form to be valid it must be signed by an authorized company official and notarized by an individual appointed and commissioned as a notary public in the state of Missouri.

SECTION 1. CUSTOMER TYPE (Select all that apply)

☐ **IRP** ☐ **IFTA**

SECTION 2. COMPANY INFORMATION

NAME OF CARRIER

NAME OF COMPANY CONTACT AUTHORIZED TO MAKE CHANGES

USDOT NO (IF APPLICABLE)	IRP NO

SECTION 3. ADD CONTACT

Add the following contact person to the account listed above:

PERSON TO CONTACT

PHONE NO	FAX NO	E-MAIL ADDRESS **(*ONLY ONE E-MAIL ADDRESS IS ALLOWED PER ACCOUNT*)**

**Additional contacts may be added using a separate sheet.*

SECTION 4. REMOVE CONTACT

Remove the following contact person from the account listed above:

PERSON TO CONTACT

**Additional contacts may be removed using a separate sheet.*

SECTION 5. SIGNATURE

Signature of Authorized Company Contact	**Date**

SECTION 5. NOTARY PUBLIC

NOTARY PUBLIC EMBOSSER SEAL OR BLACK INK RUBBER STAMP	STATE OF		COUNTY (OR CITY OF ST LOUIS)
	SUBSCRIBED AND SWORN BEFORE ME, THIS DAY OF YEAR		**USE RUBBER STAMP BELOW**
	NOTARY PUBLIC SIGNATURE	MY COMMISSION EXPIRES	
	NOTARY PUBLIC NAME (TYPED OR PRINTED)		