



**Nelson Heil**  
Presiding Commissioner

8 S. Main, Suite 6  
Carrollton, MO 64633

**Bill Boelsen**  
District #1 Commissioner

**Peggy McGaugh**  
County Clerk

(660) 542-0615  
(660) 542-0621 Fax

**David Martin**  
District #2 Commissioner

March 14, 2013

Dear Consultant:

The **Carroll County Commission** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 11:00 a.m., April 12, 2013, at the office of the Carroll County Commission, 8 South Main Street, Suite 6, Carrollton, MO 64633.

Sincerely,

A handwritten signature in black ink, appearing to read "Nelson Heil", is written over a horizontal line.

Nelson Heil  
Presiding Commissioner

Attachment

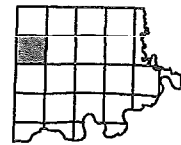
<b>Carroll County, Cart Route 152</b>	
Federal Aid No.:	BRO-B017(66)
Location:	S5, T54N, R25W, County Road 121
Proposed Improvement:	Replacement of Existing Bridge No. 1520001
Length:	0.1 mi.
Approximate Construction Cost:	\$310,000
DBE Goal Determination	0%
Consultant Services Required:	<p><b>Bridge</b> The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans, the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&amp;E and final documents.</p> <p><b>Roadway</b> The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans. Design services may include right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&amp;E and final documents.</p> <p><b>Construction Inspection</b> Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	<p>Nelson Heil, Presiding Commissioner Carroll County Commission, 8 S. Main, Ste. 6, Carrollton, MO 64633 (660) 542-0615 countyclerk@carrollcomo.org</p>
Deadline:	11:00 a.m., April 12, 2013
Submit	<ul style="list-style-type: none"> <li>Letter of interest should not exceed five pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three copies of the letter interest should be received at the address and by the time specified.</li> </ul>

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design.

Experience and Technical Competence -	40	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points

# LOCATION MAP

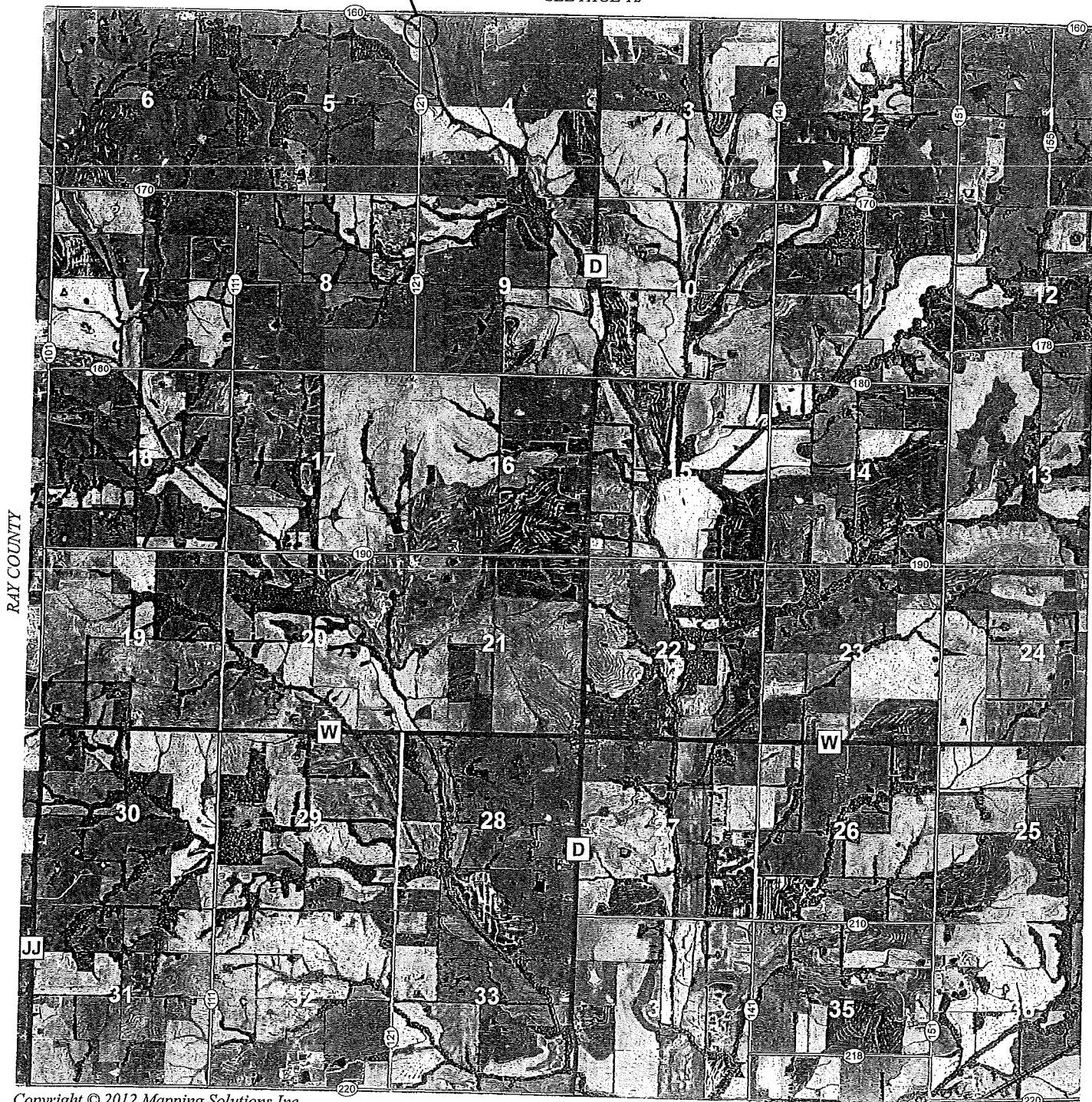
## TOWNSHIP 54N • RANGE 25W



**Carroll County**  
**Bridge No. 1520001**

FAIRFIELD TOWNSHIP

SEE PAGE 12



Copyright © 2012 Mapping Solutions Inc.

SEE PAGE 32