



**Missouri's
Local
Program**
*for community
development*

COVER SHEET

(This must accompany your firm's letter of interest and does not count in the page limit)

Firm's Full Legal

Name: CM Archer Group, P.C. dba Archer-Elgin Engineering, Surveying and Architecture

Firm Contact Name: Jeff Medows, PE

Contact Email

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Firm's Mailing Address: 310 East 6th Street

Rolla, MO 65401

Work Category:

- Roadway Design
- Trails & Sidewalks
- Construction Inspection
- Traffic Engineering & TEAP
- Structures
- Environmental
- Historic Preservation
- Multimodal Planning / Systems and Facilities Design
- Transportation Planning – **NEW CATEGORY**

LETTER OF INTEREST

Missouri LPA On-Call Services – Structures

Archer-Elgin Engineering, Surveying, and Architecture is pleased to submit this Letter of Interest to provide on-call professional structural engineering services to Local Public Agencies (LPAs). Our firm brings extensive experience, technical expertise, and a highly qualified team to support planning, documenting, and inspecting structural projects throughout Missouri.

Firm Overview

Archer-Elgin is a full-service consulting firm headquartered in Rolla, Missouri, providing engineering, surveying, and architectural services. With a 37-member staff including a high percentage of licensed engineers and surveyors, we provide multi-disciplined solutions for transportation and municipal projects. Over 95% of our clients are local governments, giving us deep familiarity with LPA processes, regulations, and funding programs.

General Experience of Firm

Archer-Elgin has extensive experience in structural projects, including:

- Design, inspection, and management of bridges, culverts, and municipal structures
- Coordination of geotechnical studies, construction meetings, and shop drawing reviews
- Materials testing, sampling, and documentation
- Construction administration, progress monitoring, and resolution of construction issues
- Compliance with LPA, MoDOT, and federal requirements

Our staff is intimately familiar with LPA and FHWA structural project regulations, policies, and procedures, ensuring projects are completed safely, on time, and on budget.

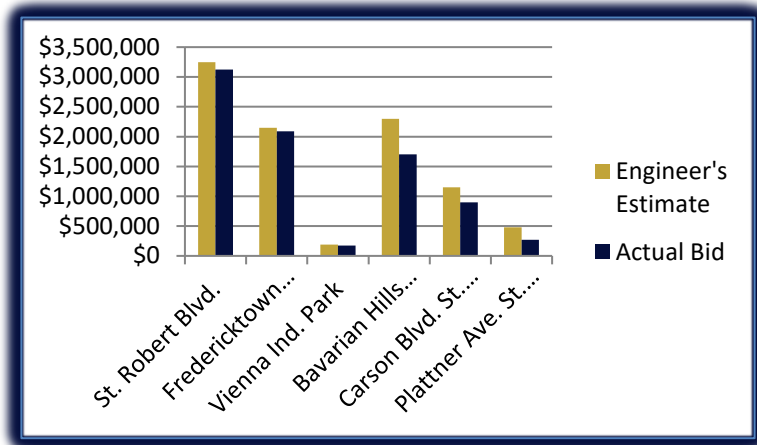
Past Performance

Archer-Elgin has a long history of successful structural and transportation project delivery, including:

- Completion of multiple LPA-funded bridge and infrastructure projects across Missouri
- Proven track record with federal and state funding programs
- Repeat client selection for subsequent projects due to performance, reliability, and technical expertise
- Federal and State audits with no deficiencies, demonstrating adherence to regulations and quality standards

Archer-Elgin has a strong record of providing professional engineering services across Missouri for transportation and structural projects. We are experienced with a wide range of funding sources and fully knowledgeable in LPA and Federal Highway standards and regulations. Our projects are consistently completed on time and on or under budget, and our clients frequently select us for

subsequent work. Our performance has been validated through both Federal and State audits, with no deficiencies. We take pride in our technical expertise, client service, and long-standing relationships with satisfied clients.

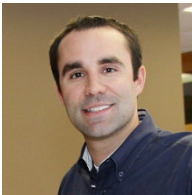


Qualifications of Personnel

The Structures team for LPAs will be led by:



Jeff Medows, PE Principal / Client Service Manager: Licensed civil engineer in MO, AR, KS, OK, and TN with over 25 years of experience managing municipal and structural projects. Jeff has successfully overseen hundreds of LPA and federally funded projects, including bridges, culverts, and municipal facilities. He excels at translating client needs into functional, cost-effective designs, guiding projects through planning, design, permitting, and construction, while ensuring compliance with all regulations and funding requirements.



Cameron Schweiss, PE LEED AP: Licensed civil engineer in Missouri with 18+ years of experience managing a wide variety of infrastructure and building projects, including transportation structures, municipal buildings, and site developments. Skilled in project coordination, scheduling, construction oversight, and stakeholder communication, Cameron ensures projects are delivered on time, within budget, and in accordance with LPA and MoDOT standards.



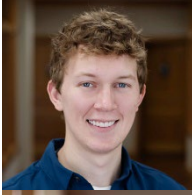
Josh Kendle, AIA, NCARB: Registered architect in MO, FL, and PA with over 19 years of experience leading municipal and commercial projects. Josh specializes in project design, construction administration, and Revit management. He is experienced in coordinating structural assessments, geotechnical investigations, environmental studies, zoning and land use requirements, and demolition or hazardous material abatement when needed.



Steve Stack, PE, SE: Licensed civil and structural engineer in MO and KS, with SE accreditation and 22+ years of experience in industrial, commercial, and municipal structural projects. Steve provides structural design, analysis, and management, including sidewalks, bridges, stormwater systems, and civil site infrastructure. His



expertise ensures constructible, compliant, and durable solutions for a range of LPA projects.



Jack Medows, EIT: Over three years of experience in the design and construction industry with extensive experience with contractors on-site during the design and construction of projects, including developing and maintaining complex project schedules and construction inspections.



James Kolbe, BSCE: Over 20 years in commercial and residential construction. James is certified in MoDOT Concrete Field Testing and provides practical, constructible solutions for structural projects. His experience ensures proper materials testing, inspection, and compliance with project specifications.

Familiarity and Capability

Archer-Elgin has the staffing and authority to efficiently complete LPA structural projects statewide. Our team understands the detailed design scope, bidding, permitting, and construction regulations, maintaining strong relationships with contractors across Missouri to ensure quality, timely project completion.

Accessibility

Centrally located in Rolla, Missouri, Archer-Elgin maintains open communication with clients and is highly responsive to their needs. Our accessibility and long-standing relationships with communities throughout the state ensure efficient service delivery.

Workforce Diversity

Archer-Elgin provides equal employment opportunities regardless of race, color, creed, sex, pregnancy, age, disability, religion, national origin, marital status, or veteran status. We actively promote diversity in the engineering and architecture professions.

We sincerely appreciate the opportunity to submit this Letter of Interest and look forward to the possibility of serving Local Public Agencies throughout Missouri

Respectfully Submitted,



Jeff Medows, PE
Principal



ARCHER-ELGIN

ENGINEERING | SURVEYING | ARCHITECTURE

At Archer-Elgin, we pride ourselves on delivering tailored solutions with precision and expertise. Our team is passionate about helping communities thrive through innovative design and dependable service. With every project, we put our clients first, ensuring that we meet their unique needs and exceed their expectations. From engineering and surveying to architecture, our comprehensive approach ensures that we're on target, every time.



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PROFESSIONAL SERVICES

We offer a full range of services in engineering, surveying, and architecture. Whether it's designing innovative structures, providing precise land surveys, or crafting detailed architectural plans, our team is equipped to handle all aspects of your project. We're dedicated to delivering high-quality, customized solutions that bring your vision to life.

Our approach is not to simply design the lowest construction cost solution, but also to incorporate lifecycle costs as an underlying principle – the same evaluation procedure the owner must make before deciding whether to proceed with a project.

ENGINEERING

Our Engineering services include comprehensive system analysis, planning and design, construction services, and operations and maintenance.

- Civil/Site
- Structural
- Electrical
- Transportation
- Water Systems
- Wastewater Systems
- Stormwater

SURVEYING

We specialize in Boundary & Easement, Staking, Comprehensive Mapping, and Database Development, delivering accurate surveying and mapping services for over 60 years.

- Boundary
- Site Surveys
- GIS/Mapping
- Construction Staking

ARCHITECTURE

From pre-design, to design, bidding and construction, our award-winning architectural services are tailored to our clients' needs.

- Commercial
- Residential
- Industrial
- Government





CITY ENGINEER

Archer-Elgin consults with Missouri municipalities, partnering closely with local governments to ensure our engineering solutions align with their broader decisions.

- Comprehensive master plans
- Special taxing and assessment district plans
- Growth management plans
- Land use development strategies
- Mapping services
- Funding studies, grant writing and administration
- Rate studies
- Meeting facilitation
- Public presentations and hearings
- Design meetings
- Citizen/public workshops

REGULATORY COMPLIANCE

We specialize in providing comprehensive regulatory compliance services to ensure your projects meet all relevant environmental and safety standards.

Our team conducts thorough site inspections, detailed assessments, and offers ongoing support to navigate complex federal, state, and local regulations.

- PFAS Regulations
- Lead Service Line
- Ammonia Regulations
- Phosphorous Regulations

OUR TEAM

At Archer-Elgin, we bring together our in-house strengths in engineering, surveying, and architecture to provide well-rounded solutions for every project. Led by Jeff Medows, PE, our team is committed to exceeding client expectations and making a meaningful impact in the communities we serve through thoughtful design and careful execution.

