



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

**Missouri Department of Transportation**  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

February 14, 2023

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.


If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, March 1, 2024 at the appropriate office.

Sincerely,

DocuSigned by:  
  
D6B5C4961F0D41E  
Kenny Voss, P.E.  
Assistant State Design Engineer

Attachment

**CENTRAL DISTRICT OFFICE**

Machelle Watkins, P.E. – District Engineer  
Missouri Department of Transportation  
1511 Missouri Blvd.  
Jefferson City, MO 65109

Contact

Patrick J Hake, P.E. – Project Manager  
(573) 526-5093  
Patrick.Hake@modot.mo.gov

Responses shall be submitted by Email

**Central District**

<b>Various Counties, Various Routes</b>	
<b>Job No:</b>	CD0126
<b>Location:</b>	Along various routes in 4 cities throughout the Central District. See Exhibit A
<b>Proposed Improvement:</b>	Pedestrian facilities improvements
<b>Length:</b>	N/A
<b>Approximate Construction Cost:</b>	\$1,385,000
<b>DBE Goal (if applicable)</b>	5%
<b>Consultant Services Required:</b>	ADA preliminary construction plans, right-of-way plans, utility coordination, final construction plans and project support during construction.
<b>Other Comments:</b>	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>The selected Consultant will be posted to the web.</p> <p>Tentative Date of Consultant Selection: 3/18/2024</p> <p>Expected Notice to Proceed: May 2024</p> <p>The Consultant will provide site-specific project surveying. Existing survey data as available will be provided by MoDOT.</p> <p>Public Meeting may be required due to the number of parcels affected. The Consultant will prepare exhibits and participate in the public meetings.</p> <p>The Consultant will provide utility coordination</p> <p>Request for Environmental Services (RES) shall be submitted to the MoDOT Environmental and Historic Preservation Office by the Consultant. The consultant will be available to provide project specific information as requested.</p> <p>Develop preliminary plans, right-of-way plans (as needed), and construction plans for the construction of the pedestrian facilities as shown in Exhibit A.</p>

	Tentative Project Schedule: Preliminary Plans - June 2024 Right of Way Plans - August 2024 Final PS&E Documents - March 2025 Letting - May 2025
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**Rating Criteria w/Weighted Values**

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total

**EXHIBIT A**

ADA PROJECT LOCATIONS		
COUNTY	CITY	ROUTE
COLE	JEFFERSON CITY	BUS 50
		MAIN ST.
		HIGH ST.
		50
	TAOS	M
	WARDSVILLE	W
OSAGE	FRANKENSTEIN	C