Who Are We?

Julie Stotlemeyer, P.E., Assistant State Design Engineer
LPA Program, Policy

Laura Ellen, P.E., Design Support Engineer
Districts: Northeast, Central, St. Louis, Southeast
Programs: BRO, BEAP, FLAP, STBG-SU, Consultant Services

Andrew Seiler, Transportation Planning Specialist
Districts: Northwest, Kansas City, Southwest
Programs: TAP, TEAP, STBG-LU, CMAQ

Rod Braman, Intermediate Planning Technician
Technical support, Website, Training, Consultant & Bid Advertisements
Local Public Agency Partners

Federal-State-LPA Partnership

Missouri’s Local Program
for community development

MoDOT

FHWA
LPA Strategic Vision

Develop a Continuous Improvement Team
LPA Advisory Committee

Develop a MoDOT/FHWA Certification Program
LPA Basic Training

Improve the Missouri LPA Manual
Engineering Policy Guide 136

Develop a Program and Project Management Tool
Statewide Management System (SMS)
LPA Advisory Committee

18 – 20 Members
Staggered Three Year Terms
Balance of City, County, Urban, Rural, RPC, MPO, Consultants

Quarterly Meetings

• Streamline LPA Process
• Disseminate Information
  • Provide Feedback
LPA Basic Training

- Started in 2012 to meet FHWA requirements
- Required for all project sponsors and consultants

https://www.modot.org/local-public-agency

Training Opportunities

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<th>LPA BASIC TRAINING</th>
<th>ADDITIONAL TRAINING OPPORTUNITIES</th>
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<td>Live Class Schedule</td>
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<td>Official LPA Basic Training Roster Master 1/9/2019</td>
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</table>

- On-line/video training Approximately 4 – 5 hours
- Certification good for 2 years
Person In Responsible Charge

23 CFR 635.105

Full-time employee of LPA
OR
Elected Official

• Administer Project
• Familiarity of Day-to-Day Operations
• Decision Making, Scope Changes
• Site Visits
• Financial Transactions
• Contract Oversight
Course Objectives

Objective 1
Understanding Federal-Aid Program

Objective 2
Learn how to start your project
- Planning Your Project
- Application Writing Tips
- Getting Started
- Consultant Services

Objective 3
Learn how to successfully deliver your projects
- NEPA
- Designing Your Project
- Right of Way
- Bidding Your Project

Objective 4
Learn how to build, inspect & close out your project
- Construction Inspection & Documentation
- Project Reviews & Audits
- Resources Available to You
LPA Manual

MoDOT Engineering Policy Guide (EPG)
LPA: 136  Local Public Agency Policy

136.1 Introduction
136.2 Certification and Training
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136.7 Design
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136.12 Figures, Glossary, Links
136.13 Policy Changes

Roles & Responsibilities
Key Steps
Flow Charts
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Training Opportunities
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Consultant Qualification
Solicitation & Selection (QBS or On-call)
Contracts & Contract Management
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NEPA
Section 106, T&E, 404, 4f, 6f, etc.
CE, CE2, EA, EIS, ROD
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Roadway
Bridges
ADA
Utilities
Public Hearings
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Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970
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Required Submittals & Clearances
Bid Proposal & Required (and Restricted) Provisions
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Standard Forms & Boilerplates
Definitions
Other Resources
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Up to Date Revisions to Manual, Forms, Processes
# Project Timeline

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<td>Construction Obligation</td>
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<tr>
<td>Construction Contract Awarded</td>
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<td>24</td>
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MONTHS

| TASK                                      | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
|-------------------------------------------|---|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| Project Programming                       |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| Consultant Contract Executed              |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| PE Obligation                             |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| Preliminary Plans                         |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| NEPA Classification                       |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| Section 106 Clearance                     |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| Right of Way Plans Approval               |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| Right of Way Obligation or Notice to Proceed |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| Right of Way Clearance                     |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| Utility Agreements                        |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| Plans Specifications & Estimate (PS&E)     |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| Utility Obligation                        |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| PS&E Approval                             |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| Environmental Clearance                   |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| Utilities Clear                           |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| Construction Obligation                   |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
| Construction Advertisement Date           |   |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
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LPA Goal

Obligate Federal Funding

On Time
On Budget
Comply with Federal & State Law

Percent of Local Program Funds Committed to Projects
How Can You Help?

LPA Basic Training

Meet with Cities & Counties

Facilitate project prioritization

Help develop Scope

Assist with Project Applications

Keep Projects Moving
QUESTIONS?