

RANDY CLINE
COMMISSIONER DISTRICT 1

MIKE SAGER
PRESIDING COMMISSIONER

GARY CARLSON
COMMISSIONER DISTRICT 2

GENTRY COUNTY COMMISSION

SHELIA CLARK
COUNTY CLERK

COMMISSION MEETS
EVERY MONDAY

CHRISTY ALLEN
DEPUTY CLERK

June 27, 2024

Dear Consultant:

The **Gentry County Commission** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with **the Gentry County Commission**. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 4 pm, July 26 (07/26/2024) at **the office of the Gentry County Clerk, 200 W. Clay Street, Albany, MO 64402.**

Sincerely,



Mike Sager
Presiding Commissioner

Attachment

PH.: 660-726-3525

GENTRY COUNTY COURTHOUSE
200 W. CLAY • ALBANY, MO. 64402

FAX: 660-726-4478

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|--|---|
| Gentry County | Route: 610 Rd over Branch of Grand River |
| Federal Aid No: | BRO-R038(002) |
| Location: | 610 Rd over Branch of Grand River |
| Proposed Improvement: | Replacement of Bridge No. 4170015 |
| Length: | 12ft x 27ft concrete box culvert |
| Approximate Construction Cost: | \$ 600,000 |
| DBE Goal Determination: | 0 % |
| Consultant Services Required: | Construction Inspection Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection. |
| Other Comments: | |
| Contact: | Name: Mike Sager Pres. Commissioner Address: 200 W. Clay Street, Albany, MO 64402 Phone: 660-726-3525 Email: gencoclerk@windstream.net |
| Deadline: | 4 pm on July 26, 2024 |
| <ul style="list-style-type: none"> Submit: Letter of interest should not exceed 5 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 4_ copies of the letter interest should be received at the address and by the time specified. | |

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

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|---------------------------------------|----|------------|
| Experience and Technical Competence - | 30 | Max Points |
| Capacity and Capability - | 30 | Max Points |
| Past Record of Performance - | 30 | Max Points |