



Linn County

108 North High, Linneus, MO 64653

Fax: (660) 895-5527

Dick King-Presiding Commissioner
Glen Murrain-1st District Commissioner
Josh Muck- 2nd District Commissioner
(660) 895-5547

Suzan Stephenson-County Clerk
Dianna Dimitt-Deputy Clerk
Monica Cochenour-Registration Clerk
(660) 895-5417

July 2, 2024

Dear Consultant:

The Linn County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMO 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with the Linn County Commission. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 4:00 pm, July 26th (07/26/2024) at Linn County Courthouse, 108 North High, Linneus, MO 64653.

Sincerely,

Dick King
Presiding Commissioner

Attachment

