



**Presiding Commissioner**  
Randy Sims, Cell 660-605-2056  
**First District Commissioner**  
David Cox, Cell 660-663-7289  
**Second District Commissioner**  
Carl Carder, Cell 660-334-0857

Telephone 660-663-2641  
102 North Main  
Gallatin, Missouri 64640

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## Daviess County Commission

December 10, 2012

Dear Consultant:

The Daviess County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the enclosed list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the enclosures. Limit your letter of interest to no more than five pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDot's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 9.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 30-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 1:30p.m. January 4, 2013 at : Daviess County Commission; 102 North Main; Gallatin, MO 64640.

Sincerely,

Randy Sims,  
Presiding Commissioner

Encl

Federal Aid Number:  
Location:

BRO 031(33)  
Approximately ¾ mile west of State Rt. PP, in Benton Township spanning Sampson Creek.

Federal Aid Number: BRO 031(33)  
Location: Approximately ¼ mile west of State Rt. PP, in Benton Township spanning Sampson Creek.  
Proposed Improvement: Replacement of County Bridge Number 0330009  
Length: To be determined  
Approximate Construction Cost: To be determined  
DBE Goal Determination: 0%

Consultant Services Required

**Bridge**

The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents.

**Roadway**

The engineering responsibilities may include but are not limited to the following:  
The preparation of Conceptual plans, Preliminary plans, Contract plans. Design services may include right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&E and final documents.

**Construction Inspection**

Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.

The bridge will be replaced using one engineering consultant and one construction contractor.

Contact: Randy Sims, Presiding Commissioner  
102 North Main Street  
Gallatin, MO 64640

Deadline: 1:30p.m. January 4, 2013

Submit: Letter of interest should not exceed 5 pages total. A page is defined as 8 ½ by 11 inches and printed on one side. Three (3) copies of the letter of interest should be received at the address and by the time specified.

*Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design.*

Experience and Technical Competence	30	Max Points
Capacity and Capability	30	Max Points
Past Record of Performance	40	Max Points