



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

Missouri Department of Transportation  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

July 12, 2019

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than four pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, July 26, 2019 at the appropriate office.

Sincerely,

Travis Koestner, P.E.  
State Design Engineer

Attachment

## **DISTRICT OFFICES**

Bridge Division  
Dennis Heckman, P.E.  
State Bridge Engineer  
Missouri Department of Transportation  
105 W. Capitol Ave.  
Jefferson City, MO 65102

Contact  
David Koenig, P.E.  
Bridge Management Engineer  
Bridge Division  
Phone: (573)-526-0556  
Fax: (573)-526-5488  
David.Koenig@modot.mo.gov  
Email responses are encouraged

**Bridge Engineering Assistance Program (BEAP)  
Statewide on Locally Owned Routes**

<b>Job No:</b>	Assigned at time of the BEAP study.
<b>Location:</b>	Statewide.
<b>Proposed Improvement:</b>	NA
<b>Length:</b>	NA
<b>Approximate Construction Cost:</b>	The BEAP program is currently funded at a level of \$120,000 per year. This amount of funding provides for the possibility of performing 25 to 35 studies per year. The availability of and level of funding for this program is not guaranteed in the future.
<b>DBE Goal (if applicable)</b>	0%
<b>Consultant Services Required:</b>	<p>The BEAP program provides engineering services to local agencies to assist them in dealing with problems that develop on their bridges. Consultants selected for this program will enter into a three year hourly rate agreement with MoDOT to provide these services and be placed on the list of pre-approved BEAP consultants. Local agencies that determine a need to utilize this program will choose a consultant from this pre-approved list and develop the scope of work in conjunction with the consultant, the local MoDOT District Office, and the MoDOT Bridge Division in Jefferson City. Selection of a consultant for inclusion on this preapproved list does not guarantee that the consultant will be chosen by a given local agency to perform a BEAP project for that agency. More information about this program, can be found online in MoDOT's Engineering Policy Guide under <i>Category 136.3.8.10: Bridge Engineering Assistance Program (BEAP)</i>.</p> <p>The majority of the engineering services provided under this program involve structural analysis and design of repairs. The engineering services could also involve hydraulic analysis, scour evaluation analysis, and load rating analysis for bridge structures.</p>
<b>Other Comments:</b>	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection-by August 16, 2019</p> <p>A group of consultants will be selected and placed on a preapproved listing of consultants available to perform work on the BEAP program. Work under these new contract agreements will not begin prior to September 1, 2019.</p>

**Rating Criteria w/Weighted Values**

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total