

**KEN LAUHOFF**  
Commissioner East District  
Extension 209

**TODD RODENBERG**  
Commissioner West District  
Extension 218



**EVA DANNER HORTON**  
Presiding Commissioner  
Extension 202

**SHERRY PARKS**  
County Clerk  
Extension 217

**COUNTY COMMISSION**  
660-646-8000

**LIVINGSTON COUNTY COURTHOUSE**  
**700 WEBSTER STREET**  
**CHILLICOTHE, MO. 64601**

**COUNTY CLERK**  
660-646-8000

August 30, 2012

Dear Consultant:

The **Livingston County Commission** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at [www.modot.gov](http://www.modot.gov), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and an Affidavit of Compliance with the federal work authorization program along with a copy of your firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020) be submitted with your firm's Letter of Interest.

We request all letters be received by 5 pm, October 1, 2012, at **Livingston County Commission**, 700 Webster Street, Chillicothe, MO 64601.

Sincerely,

Eva Danner Horton  
Presiding Commissioner

Attachment

Federal Aid No.:	BRO-B059(20)
Location:	Bridge No. 1610010 is located about 1 mile east of Hwy 65 on county road 216. Bridg No. 1890011 is about 1.1 miles west of Hwy B on county road 220.
Proposed Improvement:	Replacement of existing Bridge Nos. 1610010 & 1890011
Length:	To Be Determined
Approximate Construction Cost:	To Be Determined
DBE Goal Determination	0 %
Consultant Services Required:	<p><b>Roadway</b> The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&amp;E and final documents.</p> <p><b>Bridge</b> The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&amp;E and final documents.</p> <p><b>Construction Inspection</b> Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p> <p>Both bridges will be replaced using one engineering consultant and one construction contractor.</p>
Other Comments:	
Contact:	<i>Eva Danner Horton, Presiding Commissioner</i> <i>700 Webster Street, Chillicothe, MO 64601</i> <i>660-646-8000 ext 4</i>
Deadline:	<i>5 pm October 1, 2012</i>
Submit	<ul style="list-style-type: none"> <li>Letter of interest should not exceed <u>5</u> pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>3</u> copies of the letter interest should be received at the address and by the time specified.</li> </ul>

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	30	Max Points