

A | THE CITY OF Alexandria, Missouri

P.O. Box 147, Alexandria, MO 63430

5/27/2026

Dear Consultant:

The *City of Alexandria* is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 2 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Alexandria. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters are received by 4pm, July 17th, 2026 at PO Box 147, Alexandria, MO 63430.

Sincerely,

Colten Protsman
Mayor

Attachment

City/County: Alexandria, MO	Route: Tilford, Clay, Market, Jackson
Federal Aid No:	RRP-024S(036)
Location:	Alexandria, MO
Proposed Improvement:	Remove 3 railroad crossings, upgrade 1
Length:	N/A
Approximate Construction Cost:	\$75,000
DBE Goal Determination:	0 %
Consultant Services Required:	<i>Construction Phase: work with BNSF and contractor on behalf of the City, assist in preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with the City to do full time inspections and reporting and participate in final inspection.</i>
Other Comments:	Closures on Tilford, Clay, Jackson. Upgrade on Market St.
Contact:	Name: Colten Protsman Address: PO Box 134, Alexandria, MO Phone: 319.795.9005 Email: coltenprotsman@gmail.com
Deadline:	July 17th, 2026
<ul style="list-style-type: none"> Submit: Letter of interest should not exceed 2 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 1-2 copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	<u>33</u>	Max Points
Capacity and Capability -	<u>33</u>	Max Points
Past Record of Performance -	<u>34</u>	Max Points