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MAY 06 2022

SECRETARY OF STATE  
ADMINISTRATIVE RULES

**Title 7—DEPARTMENT OF TRANSPORTATION  
Division 60—Highway Safety and Traffic Division  
Chapter 3—Driver-Improvement Program**

**PROPOSED RULE**

**7 CSR 60-3.010 Approval**

*PURPOSE: This rule is being rescinded and readopted to update the MoDOT Division and Chapter title and correctly refers to the “designee” as the agency responsible for monitoring the program and maintaining all backup documentation. This establishes a rule relating to the approval of driver improvement programs mandated by section 302.178, RSMo.*

(1) The Missouri Highways and Transportation Commission designates the Missouri Department of Transportation’s Highway Safety and Traffic Division to choose a designee who will receive and process applications to provide a Driver-Improvement Program (DIP).

(2) The designee shall make a provider application available within five (5) business days of receipt of a written request.

(3) A course outline, instructor qualifications, and an assessment of training aids and facilities used by the program shall be submitted with the application.

(4) The designee shall review properly completed and submitted DIP applications and deny the application or issue a provider certificate within forty-five (45) working days of receipt. The designee shall issue a provider certificate upon satisfactory compliance of approval procedures and established criteria for DIPs. Each certificate shall be signed and have a unique identifying number.

(5) The signed certificate authorizes a provider’s DIP for one (1) calendar year following the date of issuance. If the DIP varies significantly from the material submitted for approval, then authorization may be withdrawn upon thirty (30) days’ notice.

*AUTHORITY: section 302.178, RSMo 2014.\* This rule originally filed as 11 CSR 30-3.010. Original rule filed Oct. 15, 1986, effective Jan. 12, 1987. Moved to 7 CSR 60-3.010 and amended: Filed Oct. 17, 2016, effective July 30, 2017. Rescinded and Readopted: Filed May 6, 2022.*

*\*Original authority: 302.302, RSMo 1961, amended 1965, 1975, 1981, 1982, 1989, 1995, 1996, 1997, 1999, 2000, 2001, 2004, 2006, 2007, 2009, 2014.*

*PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

*PRIVATE COST: This proposed rule will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition*

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**By JCAR at 1:19 pm, May 06, 2022**

*to this proposed rule with the Missouri Highways and Transportation Commission, Pamela J. Harlan, Secretary to the Commission, PO Box 270, Jefferson City, MO 65102 or [Pamela.Harlan@modot.mo.gov](mailto:Pamela.Harlan@modot.mo.gov). To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*