



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

July 16, 2021

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three (3) pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

In order to ensure fair competition on Alternative Project Delivery projects, all consultants and sub consultants performing work on any of these projects must be willing to be disqualified from competition on a project using Alternative Project Delivery methods resulting from any of the work in this contract. MoDOT reserves the right to sole discretion on this matter.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding and Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm and Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, July 30, 2021 at the appropriate office.

Sincerely,

2021.07.09
14:09:34-05'00'

Travis Koestner, P.E.
State Design Engineer
Attachment

DISTRICT OFFICES

Central District
Machelle Watkins – District Engineer
Missouri Department of Transportation
151 Missouri Boulevard
Jefferson City, MO 65102

Contact
Missy Wilbers – Project Manager
573-751-7699
Melissa.Wilbers@modot.mo.gov
Email responses are encouraged

District Central

Boone County, Route I-70/63	
Job No:	J5P3433
Location:	Boone County Route AC over US-63 from log mile 2.198 to 2.390
Proposed Improvement:	Interchange Improvements
Length:	0.192 Miles
Approximate Construction Cost:	\$4,073,000
DBE Goal (if applicable)	8%
Consultant Services Required:	<ul style="list-style-type: none"> • Surveying • Utility Coordination • Environmental & Historic Preservation • Preliminary Plans • Public Involvement Support • Right-of-Way Plans • Right of Way Acquisition (Possibly) • Final Construction Plans • Specifications & Estimate • Support during Construction
Other Comments:	<p>Interviews and presentations will not be conducted.</p> <p>The Selection Team will make the selection by scoring the consultants and choosing the top ranked firm.</p> <p>The selected Consultant will be posted to the web.</p> <p>Tentative Date of Consultant Selection – August 13, 2021.</p> <p>Existing roadway plans and other information will be made available to the selected consultant.</p> <p>Request for Environmental Services (RES) shall be submitted to the MoDOT Environmental and Historic Preservation Office by the Consultant</p> <p>Please submit Letter of Interest via email to: Melissa.Wilbers@modot.mo.gov</p>

Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	10 Points Max
	100 Points Max Total