



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

Missouri Department of Transportation  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

July 13, 2022

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **three** pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, **August 5, 2022** at the appropriate office.

Sincerely,

DocuSigned by:  
  
7235401073964B4...  
Travis Koestner, P.E.  
State Design Engineer  
Attachment

*Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.*

[www.modot.org](http://www.modot.org)



**Bridge Division (Administration)**

Bryan Hartnagel, PE  
State Bridge Engineer  
Missouri Department of Transportation  
105 W. Capitol Ave.  
Jefferson City, MO 65102

Contact:

Stacy McMillan, P.E.  
Structural Liaison Engineer  
Bridge Division  
Phone: 573-526-0250

[stacy.mcmillan@modot.mo.gov](mailto:stacy.mcmillan@modot.mo.gov)

Email responses are encouraged

**Southwest District (Roadway Inquiry)**

Timothy Pickett, P.E.  
Transportation Project Manager  
Phone: 573-472-9003

[timothy.pickett@modot.mo.gov](mailto:timothy.pickett@modot.mo.gov)

**District SE**

| <b>Cape Girardeau County Rte. 74</b>  |  |
|---------------------------------------|--|
| <b>Job No:</b>                        | J9P3308  |
| <b>Location:</b>                      | See information documents  |
| <b>Proposed Improvement:</b>          | Rehabilitation of the Bill Emerson Bridge – A5076  |
| <b>Length:</b>                        | As needed  |
| <b>Approximate Construction Cost:</b> | \$10,000,000   |
| <b>DBE Goal (if applicable)</b>       | 4%   |
| <b>Consultant Services Required:</b>  | Roadway & bridge (reference the informational documents for draft scope of services)   |
| <b>Other Comments:</b>                | <p>Interviews or presentation will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection 8-19-22</p> <p>Informational documents, included existing plans and draft scope of services:</p> <p><a href="https://www.modot.org/files-download">https://www.modot.org/files-download</a></p> |

**Rating Criteria w/Weighted Values**

|                                      |                             |
|--------------------------------------|-----------------------------|
| Project Understanding & Innovation   | 25 Points Max               |
| Past Performance                     | 25 Points Max               |
| Qualifications of Personnel Assigned | 20 Points Max               |
| General Experience of Firm           | 10 Points Max               |
| Familiarity/Capability               | 10 Points Max               |
| Accessibility of Firm & Staff        | 10 Points Max               |
|                                      | <b>100 Points Max Total</b> |

**Certificate Of Completion**

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|---|-----------------------------|
| Envelope Id: 4DC1341114B04EE093D19E6E06C94610                 | Status: Completed           |
| Subject: Please DocuSign: 20220628_PSC_Request_To_Solicit.pdf |                             |
| Source Envelope:  |                             |
| Document Pages: 8   | Signatures: 4               |
| Certificate Pages: 2  | Initials: 0                 |
| AutoNav: Enabled  | Envelope Originator:        |
| Envelopeld Stamping: Enabled                                  | Keith Jennings              |
| Time Zone: (UTC-06:00) Central Time (US & Canada)             | 1860 Michael Faraday Drive  |
|   | Suite 100                   |
|   | Reston, VA 20190            |
|   | keith.jennings@modot.mo.gov |
|   | IP Address: 168.166.80.221  |

**Record Tracking**

|                       |                             |                    |
|-----------------------|-----------------------------|--------------------|
| Status: Original      | Holder: Keith Jennings      | Location: DocuSign |
| 6/29/2022 11:19:35 AM | keith.jennings@modot.mo.gov |                    |

**Signer Events**

BRYAN A. HARTNAGEL  
 BRYAN.HARTNAGEL@modot.mo.gov  
 State Bridge Engineer  
 MoDOT  
 Security Level: Email, Account Authentication (Optional)

**Signature**

DocuSigned by:  
  
 E41F27BE546A45C...  
 Signature Adoption: Uploaded Signature Image  
 Signed by link sent to  
 BRYAN.HARTNAGEL@modot.mo.gov  
 Using IP Address: 168.166.80.221

**Timestamp**

Sent: 6/29/2022 11:20:59 AM  
 Viewed: 6/29/2022 11:29:45 AM  
 Signed: 6/29/2022 11:32:30 AM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Eric J. Curtit  
 Eric.Curtit@modot.mo.gov  
 Transportation Planning Director  
 Missouri Department of Transportation  
 Security Level: Email, Account Authentication (Optional)

DocuSigned by:  
  
 0E0D8D7E5ADC4A0...  
 Signature Adoption: Pre-selected Style  
 Signed by link sent to Eric.Curtit@modot.mo.gov  
 Using IP Address: 168.166.80.221

Sent: 6/29/2022 11:20:58 AM  
 Resent: 6/29/2022 12:47:44 PM  
 Viewed: 6/29/2022 12:48:19 PM  
 Signed: 6/29/2022 12:48:25 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Travis D. Koestner  
 Travis.Koestner@modot.mo.gov  
 State Design Engineer  
 Missouri Department of Transportation  
 Security Level: Email, Account Authentication (Optional)

DocuSigned by:  
  
 7235401073964B4...  
 Signature Adoption: Uploaded Signature Image  
 Signed by link sent to  
 Travis.Koestner@modot.mo.gov  
 Using IP Address: 168.166.80.221

Sent: 6/29/2022 11:20:59 AM  
 Viewed: 7/5/2022 6:38:23 AM  
 Signed: 7/5/2022 6:38:55 AM

**Electronic Record and Signature Disclosure:**  
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**In Person Signer Events**

**Signature**

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**Editor Delivery Events**

**Status**

**Timestamp**

**Agent Delivery Events**

**Status**

**Timestamp**

| Intermediary Delivery Events | Status | Timestamp |
|------------------------------|--------|-----------|
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| Certified Delivery Events | Status | Timestamp |
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| Carbon Copy Events | Status | Timestamp |
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|   |               |  |
|---|---------------|--|
| Eric J. Curtit<br>Eric.Curtit@modot.mo.gov<br>Transportation Planning Director<br>Missouri Department of Transportation<br>Security Level: Email, Account Authentication (Optional)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign | <b>COPIED</b> | Sent: 6/29/2022 11:20:58 AM<br>Viewed: 6/29/2022 12:38:33 PM |
|---|---------------|--|

|  |               |                             |
|--|---------------|-----------------------------|
| Jane Kempker<br>jane.kempker@modot.mo.gov<br>Missouri Department of Transportation<br>Security Level: Email, Account Authentication (Optional)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign | <b>COPIED</b> | Sent: 6/29/2022 11:20:59 AM |
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|   |               |                             |
|---|---------------|-----------------------------|
| Patricia Barnes<br>patricia.barnes@modot.mo.gov<br>Security Level: Email, Account Authentication (Optional)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign | <b>COPIED</b> | Sent: 6/29/2022 11:20:59 AM |
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|   |               |                           |
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| Keith Jennings<br>keith.jennings@modot.mo.gov<br>Security Level: Email, Account Authentication (Optional)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign | <b>COPIED</b> | Sent: 7/5/2022 6:38:56 AM |
|---|---------------|---------------------------|

|   |               |                           |
|---|---------------|---------------------------|
| Rodney A. Braman<br>Rodney.Braman@modot.mo.gov<br>Senior Design Tech<br>Missouri Department of Transportation<br>Security Level: Email, Account Authentication (Optional)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign | <b>COPIED</b> | Sent: 7/5/2022 6:38:56 AM |
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| Witness Events | Signature | Timestamp |
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| Notary Events | Signature | Timestamp |
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| Envelope Summary Events | Status | Timestamps |
|-------------------------|--------|------------|
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|                     |                  |                       |
|---------------------|------------------|-----------------------|
| Envelope Sent       | Hashed/Encrypted | 6/29/2022 11:21:00 AM |
| Certified Delivered | Security Checked | 7/5/2022 6:38:23 AM   |
| Signing Complete    | Security Checked | 7/5/2022 6:38:55 AM   |
| Completed           | Security Checked | 7/5/2022 6:38:56 AM   |

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
|----------------|--------|------------|