



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

Missouri Department of Transportation  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

July 21, 2021

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, August 6, 2021 at the appropriate office.

Sincerely,

2021.07.21  
08:01:04-05'00'

Travis Koestner, P.E.  
State Design Engineer

Attachment

*Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.*

[www.modot.org](http://www.modot.org)

## **DISTRICT OFFICES**

Southwest District  
Steve Campbell – District Engineer  
Missouri Department of Transportation  
3025 East Kearney Street  
Springfield, Missouri 65803

Contact  
Kristi Bachman  
417-829-8040  
[Kristi.bachman@modot.mo.gov](mailto:Kristi.bachman@modot.mo.gov)  
Email responses are encouraged

## District Southwest

<b>Greene County, Routes D and Loop 44</b>	
<b>Job No:</b>	J8S3133 and J8P3144
<b>Location:</b>	J8S3133: Route D (Sunshine Street) from BU65 (Glenstone Avenue) to Bedford Avenue J8P3144: Loop 44 (Chestnut Expressway) from MO13 (Kansas Expressway) to BU65 (Glenstone Avenue)
<b>Proposed Improvement:</b>	Safety and Operational Improvements
<b>Length:</b>	J8S3133: 2.3 miles J8P3144: 2.8 miles
<b>Approximate Construction Cost:</b>	J8S3133: \$2,550,000 J8P3144: \$1,020,000
<b>DBE Goal (if applicable)</b>	10%
<b>Consultant Services Required:</b>	<p>The consultant will be required to provide the following services:</p> <ul style="list-style-type: none"> <li>• Traffic Study</li> <li>• Survey – J8P3144 only</li> <li>• Conceptual Study Report</li> <li>• Utility Coordination</li> <li>• Section 106 Environmental Services</li> <li>• Preliminary Plans</li> <li>• Right of Way Plans</li> <li>• PS&amp;E Plans and Documents</li> <li>• Construction Inspection</li> </ul> <p>This will be a phased consultant agreement. The first phase will provide for the traffic study and conceptual study report.</p> <p>If the projects are programmed in the STIP, a supplemental agreement will be provided for the preliminary, utility coordination, Section 106, right of way plans, PS&amp;E plans and documents and construction inspection.</p>
<b>Other Comments:</b>	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection-August 27, 2021</p> <p>Exhibit III (Estimated fees/hours) will be required from the consultant within two (2) weeks of selection notification.</p> <p>Survey data for J8S3133 will be provided by</p>

	<p>MoDOT.</p> <p>The consultant will be required to provide surveying for J8P3144.</p> <p>Section 106/Cultural Resources will be required by the consultant as part of a phase 2 supplemental agreement. The need for an architectural survey is anticipated.</p> <p>These projects are currently in MoDOT’s scoping STIP. We would like to scope out the improvements with this agreement through the traffic study and conceptual study report.</p> <p>Should the projects get programmed for construction, a supplemental agreement with the selected consultant will be required to provide for the preliminary design, RW design, utility coordination, Section 106, PS&amp;E plans and documents and construction inspection.</p> <p>Proposed Project Schedule*:</p> <ul style="list-style-type: none"> <li>• Traffic Study – March 31, 2022</li> <li>• Conceptual Study Report – April 29, 2022</li> <li>• Preliminary Plans – September 30, 2022</li> <li>• Right of Way Plans – March 31, 2023</li> <li>• PS&amp;E Plans and Documents – January 2, 2024</li> <li>• Anticipated Letting – March, 2024</li> <li>• Construction Inspection – 2024 -2025</li> </ul> <p>*Submittals for Review will be required one month in advance of deadline listed above.</p>
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**Rating Criteria w/Weighted Values**

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total