



## MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION

### Official Minutes

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September 6, 2019

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**MINUTES OF THE REGULARLY SCHEDULED HIGHWAYS AND  
TRANSPORTATION COMMISSION MEETING HELD IN  
BOLIVAR, MISSOURI, FRIDAY, SEPTEMBER 6, 2019**

A regularly scheduled meeting of the Missouri Highways and Transportation Commission was held on Friday, September 6, 2019, at Southwest Baptist University, 1600 University Avenue, Bolivar, Missouri. Michael B. Pace, Chairman, called the meeting to order at 9:00 a.m. The following Commissioners were present: Gregg C. Smith, Michael T. Waters, Jr., John W. Briscoe, Robert G. Brinkmann, P.E., and Terry L. Ecker.

The meeting was called pursuant to Section 226.120 of the Revised Statutes of Missouri, as amended. The Secretary verified that notice of the meeting was posted in keeping with Section 610.020 of the Revised Statutes of Missouri, as amended.

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Patrick McKenna, Director of the Missouri Department of Transportation; Rich Tiemeyer, Chief Counsel for the Commission; and Pamela J. Harlan, Secretary to the Commission, were present on Friday, September 6, 2019.

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*“Department” or “MoDOT” herein refers to Missouri Department of Transportation.  
“Commission” or “MHTC” herein refers to Missouri Highways and Transportation Commission.*

**-- CLOSED MEETING --**

**VOTE TO CLOSE MEETING**

The agenda of the closed meeting was posted in keeping with Sections 610.020 and 610.022, RSMo, including the following statutory citations allowing the meeting to be closed:

1. Section 610.021(1) – Legal actions and attorney-client privileged communications.
2. Section 610.021(3), (13) – Personnel administration regarding particular employees.
3. Section 610.021(11), (12) – Competitive bidding specs, sealed bids, or negotiated contracts.

Upon motion duly made and seconded to convene in closed session, the Chairman called for a voice vote of the members. The vote was as follows:

Commissioner Pace, Aye  
Commissioner Smith, Aye  
Commissioner Waters, Aye  
Commissioner Briscoe, Aye  
Commissioner Ecker, Aye  
Commissioner Brinkmann, Aye

The Commission met in closed session on Thursday, September 5, 2019, at 2:00 p.m. and adjourned at 5:15 p.m.

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**-- OPEN MEETING --**

**COMMISSION/DIRECTOR ITEMS**

**APPROVAL OF MINUTES**

Upon motion by Commissioner Waters, seconded by Commissioner Smith, the Commission unanimously approved the minutes of the regular meeting held August 7, 2019. Commissioner Briscoe abstained from voting on the minutes. The Chairman and Secretary to the Commission were authorized and directed to sign and certify said minutes and to file same in the office of the Secretary.

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**CONSENT AGENDA**

**Consent Agenda Process**

In order to make the most efficient use of Commission meeting time and to ensure Commission members are well informed on issues requiring their action, staff prepares and submits to the Commission members, in advance of their meeting, internal memoranda consisting of advice, opinions, and recommendations related to the items of the Commission meeting agenda. Those items considered by staff to be of a routine or non-controversial nature are placed on a consent agenda. During the meeting, items can be removed from the consent agenda at the request of any one Commission member. The items that are not removed from the consent agenda are approved with a single motion and unanimous vote by a quorum of the members.

Minutes reflecting approval of items on the consent agenda are singly reported herein and intermingled with minutes reflecting action on related subjects that were openly discussed. Reference to “consent agenda” is made in each minute approved via the process described in the paragraph above. Minutes reflecting action on items removed from the consent agenda and openly discussed reflect the open discussion and vote thereon.

## **Consideration of September 6, 2019, Consent Agenda**

No items were removed from the consent agenda. Upon motion by Commissioner Smith, seconded by Commissioner Waters, the consent agenda items were unanimously approved by a quorum of Commission members present.

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## **COMMISSION COMMITTEES AND COMMISSION RELATED BOARDS**

The Commission has two standing committees: Audit and Legislative. In addition, it elects Commission representatives to two boards: Missouri Transportation Finance Corporation Board of Directors and MoDOT and Patrol Employees' Retirement System Board of Trustees. The following committee and board reports were made during the September 6, 2019, meeting.

**Audit Committee** – Commissioner Waters stated the Audit Committee met on September 5, 2019, where they reviewed and accepted one internal audit report regarding the review of Construction Contract Administration in the St. Louis District. The next Audit Committee meeting is planned for November 2019. As part of the November meeting, the Audit Committee will meet with external auditors regarding the completed Fiscal Year 2019 financial statement audit.

**Legislative Committee** – Commissioner Smith presented MoDOT's legislative priorities for the 2020 session of the Missouri General Assembly. The first proposal is a safety proposal that addresses the dangerous behavior of distracted driving. Missouri's current law, passed in 2009, prohibits drivers 21 years of age and under from using a hand-held electronic communication device for texting while driving. The proposed legislation would prohibit all drivers from using a hand-held electronic communication device for texting and making phone calls while driving. Nineteen states and the District of Columbia currently prohibit all drivers from using a hand-held cell phone. MoDOT has and will continue to work with a coalition of safety partners, as well as an increasing number of elected officials, to pursue the passage of this legislation. In the meantime, the department continues to promote its "Buckle Up - Phone Down" initiative. This program was designed by MoDOT to educate the driving public on the importance of accepting personal responsibility for changing their driving behavior by buckling up and putting their phone down when driving a motor vehicle. The campaign encourages individuals and businesses to take the Buckle Up - Phone Down challenge.

The second legislative proposal supports MoDOT's values of service and sustainability. This proposal pertains to establishing a registration fee based on a motor vehicle's miles per gallon rating. Stemming from a recommendation outlined in the 2017 report generated by the 21st Century Missouri Transportation System Task Force, the committee believed the state of Missouri should recognize and prepare for long term sustainability and diversification of transportation revenue streams. One approach would be to address the state's antiquated motor vehicle registration system that is based on taxable horsepower and replace it with a miles per gallon equitable model. This proposal would modernize Missouri's motor vehicle registration fee structure and is a responsible step toward supporting fuel efficiency and supporting the revenues required to operate a safe and reliable transportation infrastructure system.

The commission gave their consensus on these initiatives; and the proposals will be shared with Governor Parson to be considered as part of his legislative agenda for 2020.

**Missouri Transportation Finance Corporation (MTFC)** – Commissioner Smith stated there was no report this month and the next meeting will be in October.

**MoDOT and Patrol Employees' Retirement System (MPERS)** – Commissioner Pace stated there was no report this month and the next meeting is scheduled for September 26, 2019.

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## **DIRECTOR'S REPORT**

During the September 6, 2019, Commission meeting, Director Patrick McKenna provided the following report:

**Competitive Highway Bridge Program** – Director McKenna reported Missouri received a \$20.7 million federal grant under the Competitive Highway Bridge Program; this award was announced last week. The grant will enable MoDOT to replace forty bridges that are all in poor condition, weight-restricted, supported by timber pile, and have one lane but carry two-way traffic. Once this project is completed, there will not be any bridges north of Interstate 70 that meet those criteria. The grant required that bridges be bundled, and MoDOT envisions a single design-build contract to deliver the project. This continues the momentum that Missouri has experienced since May to improve the condition of Missouri's transportation infrastructure. Director McKenna listed a series of grants the state has earned for transportation in Missouri, thee grants combined, total approximately \$200 million received by Missouri in the past few months.

- Funding alternative grant from Federal Highway Administration to study alternatives to the federal gas tax.
- BUILD Grants totaling \$92 million for projects that include a five mile stretch of Highway 71 in southwest Missouri called the Bella Vista bypass, the Buck O’Neil Bridge on Highway 169 in Kansas City, and the South Main corridor project in Maryville.
- INFRA Grants totaling \$81.2 million for replacing the I-70 bridge at Rocheport, and constructing climbing lanes at Mineola Hill on I-70. This grant also triggers a cascade of additional investment.
- Competitive Highway Bridge Program totaling \$20.7 million for 40 rural bridges in northern Missouri.

**America’s Transportation Awards** – MoDOT and IDOT have a joint project, Infrastructure Improvements for Downtown St. Louis, competing in the nation’s final twelve for the 2019 America’s Transportation Awards. This joint project looks at the work that has been done over the course of the past decade to transform the St. Louis region. Between the Stan Musial Veterans Memorial Bridge project, the Park over the Highway at Gateway Arch Park, the Martin Luther King Bridge connection to Illinois Route 3, and the widening of the Poplar Street Bridge, the two transportation departments have improved the flow of traffic into and out of downtown. This, in turn, has reduced congestion levels and improved overall safety for travel between Illinois and Missouri. The project is in the running for two prizes: the Grand Prize and the People’s Choice Award. Both winners will receive national recognition and a \$10,000 cash prize, which must be donated to the charity or scholarship fund of their choosing. While the Grand Prize will be determined by another panel of transportation experts, the People’s Choice Award will be selected through online voting which started on September 6, 2019, and ends October 6, 2019. The winners will be announced at the AASHTO Annual Meeting, which MoDOT is hosting, in St. Louis the morning of October 8, 2019. It would be a special moment if MoDOT and IDOT could win one of these two awards in the very town where the projects were built. Director McKenna encouraged everyone to vote for the People’s Choice award online at [americatransportationawards.org](http://americatransportationawards.org) everyday on every device.

**Reason Foundation Annual Highway Report** – In the Reason Foundation’s annual report released recently, Missouri’s highway system ranks third in the nation in overall cost-effectiveness and condition. That was a six-spot improvement from where Missouri was in the previous report. It is also good recognition of how well the department is able to stretch every dollar of transportation funding for the benefit of the traveling public.

**August Redistribution** – Director McKenna was pleased to share with the Commission that MoDOT received \$116 million in August Redistribution. As part of the federal process at the end of the

appropriation year, if there are unspent resources in the federal transportation program, those funds are returned and redistributed to states that apply. Missouri was aggressive this year and sought \$150 million. The \$116 million actually received will allow MoDOT to meet the commitments planned in the STIP.

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## **PUBLIC PRESENTATIONS**

### **WELCOME BY CITY OF BOLIVAR**

City Administrator Tracy Slagle, City of Bolivar, welcomed the Commission to the City of Bolivar. She thanked the commission and MoDOT for the very active and fruitful relationship with the city. There have been a lot of J-turns installed on Highway 13 and while they are not always popular, the department held a lot of public hearings to make sure the public understood the reasons behind it. Since the J-turns have been installed, local emergency personnel in the fire and police departments have noticed a decline in accidents. The department's patience with the J-turns has been greatly appreciated. She also thanked the department for helping the city be successful with its recent million dollar runway project at the airport. In addition, the department recently overlaid a main arterial road that leads to the hospital. The department is currently working with the city and the school system on a new entryway for a new early childhood program facility.

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### **REGIONAL TRANSPORTATION PRIORITIES AND PARTNERSHIPS**

Regional Planner Megan Clark, Southwest Missouri Council of Governments (SMCOG), described their regional planning commission. SMCOG has a large footprint that covers a ten county region with a population over 600,000 and includes 1,798 miles of major routes, 5,331 miles of minor routes, and 623 bridges. SMCOG is unique in that it is administered by Missouri State University Center for Resource Planning and Management.

They also use a Transportation Advisory Committee that has twenty members, which includes two members from each county. This is the group responsible for prioritizing those regional needs and identifying what transportation needs should be addressed by MoDOT.

Ms. Clark highlighted the partnerships that make the regional planning commission's efforts successful. This includes a strong relationship with MoDOT, especially the Southwest District. She explained Missouri really is the poster child for the way to do transportation planning. It is evident MoDOT's priority is to reach out to communities and identify what it is the communities want MoDOT to work on while MoDOT supports organizations, like SMCOG, that support those communities.

A good relationship with neighboring regional planning commissions and metropolitan planning organizations is important. Transportation is truly regional and each organization needs to make sure that priorities are aligning. MoDOT meets regularly with all of the planning partners in the Southwest District to ensure this collaboration occurs.

Ms. Clark shared a couple of examples where good partnerships with cities and counties led to successful projects. For example, the City of Marshfield has wanted a new interchange on I-44 for decades. When the city made its most recent request of the Commission, they were encouraged to work through the planning process to make the project a regional priority. SMCOG worked with the city and the county in their efforts with the transportation advisory committee, plus funding was raised through a local bond that was passed and a successful cost-share application with MoDOT. In the next couple of years this project will be constructed. Ms. Clark explained money follows planning; if you do the process right, you will see results. She also shared information on a safety study for Highway 60 in Webster County and how a partnership with multiple agencies and entities is helping find solutions for this roadway. She highlighted an award that SMCOG received for low water crossings work in Polk, Dallas, and Dade counties that once again involved multiple agencies and entities to collect data needed to find the best solution at various low water crossings.

Commissioner Waters thanked Ms. Clark for her presentation and the work that she does so that the projects MoDOT constructs are the projects people from the local communities want.

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## **DELEGATION REGARDING I-55 AND US 61 INTERCHANGE**

Brian Gerau, Jackson Area Chamber of Commerce, presented concerns regarding the diverging diamond interchange project that will provide two new seismically designed interstate bridges at the interchange of I-55 and US 61 located at Jackson in Cape Girardeau County. This is a significant project the community supports; however, they have concerns regarding the closure of the ramps during construction and the budget for the project. Businesses that are located at this project are concerned that the lack of access will directly impact their business as well as the jobs those businesses support.

At the June 5, 2019, Commission meeting, the bids for this project were rejected due to being excessive. The rejected project included staging that provided all accessibility at all times. After the bids were rejected bidding contractors informed the department the staging required to provide access at all interchange locations was the significant cost driver. Since the bids were rejected, the department worked with the Southeast Missouri Metropolitan Planning Organization to keep the project scope but reduce the staging. The reduction in staging has required limiting some direct access during construction. MoDOT believes the staging modifications to the project will yield cost savings resulting in a contract that can be awarded. The department believes the project that is going to be delivered is affordable although it does limit some access during the construction of the project.

The community of Jackson wants MoDOT to add another \$2 million to the project to allow the staging that will keep accessibility open at all times during construction. In addition, they would like the department to offer better incentives for the contractor to finish the project early. The community is also concerned that the alternate routes are not prepared for the additional traffic that will be routed on the

detours. The department plans to make improvements to potential alternate routes to better facilitate traffic increases.

Commissioner Briscoe thanked Mr. Gerau for his presentation and for making a connection between the importance of transportation infrastructure and the economy of the state of Missouri. He explained the relation to the economy also plays into MoDOT's role for taking care of the system and for having to spread funding across the entire state to maintain the transportation assets that feed economic centers like the cities of Jackson and Cape Girardeau. He noted the Commission supports the level of funding that is currently available for this project.

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## **MODOT PRESENTATIONS**

### **GOVERNOR'S FOCUS ON BRIDGES**

On behalf of the Director, Eric Schroeter, Assistant Chief Engineer, described a bridge program that is called the "Governor's Focus on Bridges." Funding for this program comes from a combination of two resources. For the fiscal year 2020 state budget, the Missouri Legislature included \$50 million in state general revenue to repair or replace forty-five bridges throughout the state. Senate Concurrent Resolution 14 (SCR 14) passed to allow the department \$301 million in bonding revenue to repair or replace an additional 215 bridges throughout the state, contingent on the department receiving collateral funding in the form of a federal Infrastructure for Rebuilding America (INFRA) grant. Bonds funding the 215 bridges would be paid back with state general revenue over a seven-year period.

The department learned in late July that it had been awarded \$81.2 million in INFRA grant funds toward implementation of the \$225 million project to replace the Rocheport Bridge on I-70 and construct climbing lanes at Mineola Hill on I-70. It is the largest competitive grant that the department has ever received. Receipt of the INFRA Grant activates SCR14 and allows the department to issue

bonds to repair or replace an additional 215 bridges throughout the state. These bonds will be repaid over seven years from state general revenue.

Beginning with the August 2019 bid opening, the department has started to hire contractors for replacing and repairing bridges in the Governor's Focus on Bridges program. By the end of 2019, the department will have the initial 45 bridges under contract for repair or replacement. Because all of the bridges to be funded by the \$50 million appropriation and the \$301 million in bond proceeds were already in the STIP, money allocated for those bridges will be available to fund additional road and bridge projects as identified by the statewide transportation planning process.

Mr. Schroeter recognized the Governor for his leadership in seeking this funding for transportation. The Governor's leadership started with his state of the state address that included funding in the state budget, followed by his visits to many poor condition bridges all across the state encouraging everyone from elected officials, general public, and media to see first-hand the need to address the deteriorating condition of bridges in Missouri. The legislative process leads to many compromises, the Governor's initial plan to Focus on Bridges was modified through the legislative process, but will deliver the same results, 250 bridges being repaired or replaced. Mr. Schroeter noted the Focus on Bridges program also focuses on the Governor's major initiatives, workforce and infrastructure. The construction industry will be put to work building bridges, and employing skilled construction labor.

Mr. Schroeter noted the next step for the department is one that MoDOT is best at, that is getting to work on these bridges. The work ahead will affect critical routes, and many will involve temporary closure of a road to allow construction crews to get in and out quickly. In order to do this work MoDOT will work closely with school districts, fire and ambulance districts, and communities to develop the best plan possible for the circumstances. Additionally, the department will be looking at the best way to bid

these projects which may include bundling some together to get the best pricing possible on the work that needs to be done.

Commissioner Waters thanked Mr. Schroeter for his presentation. He also expressed his appreciation for the Governor's support of transportation in Missouri and the positive impact it will have on the state's economy. He noted that the person behind the scenes that made this possible was Director McKenna, and thanked him for his fruitful labor.

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**MISSOURI DEPARTMENT OF TRANSPORTATION PROPOSED FISCAL YEAR 2021 APPROPRIATIONS REQUESTS AND FISCAL YEAR 2020 SUPPLEMENTAL APPROPRIATIONS REQUEST**

On behalf of the Director, Brenda Morris, Chief Financial Officer, presented the fiscal year 2021 appropriations request for \$3.6 billion, the fiscal year 2020 supplemental appropriations request for \$12 million, and the fiscal year 2021 port capital improvements request for \$15.4 million. Ms. Morris explained the department is required by law to submit both the appropriations request and supplemental appropriations requests to the Office of Administration (OA) by October 1 of each year. OA has also requested that port capital improvements requests be submitted by September 15 of each year. This appropriations request is the basis of the Governor's recommendation, which is submitted to the Missouri General Assembly within thirty days of when the legislature convenes the regular session.

Ms. Morris briefly explained the budget timeline beginning in March, when the districts and divisions submit their budget requests. Then, the Financial Services Division reviews and compiles the appropriations request. In September, the Commission potentially approves the appropriations, supplemental appropriations, and port capital improvements requests. From October to May, the budget is submitted to OA and the department's Financial Services staff supports the request through the legislative process. In May, the Commission will review the budget request. In June, the budget request is submitted to the Commission for final approval. On July 1, the new fiscal year begins.

She then reviewed some of the significant items that are included in these requests. Pay continues to be a concern. This request includes an additional \$11.4 million of personal services, and \$5.7 million for related fringe benefits for a total of \$17.1 million to address pay. These items are intended to mitigate salary compression issues and improve employee satisfaction and morale in relation to pay. The desired outcome is improved employee retention and a reduction in the cost associated with employee turnover. MoDOT's employee turnover rate for fiscal year 2019 was 13.27 percent and that is up from 11.99 percent in fiscal year 2018. The estimated cost of turnover for fiscal year 2019 was \$36.9 million, which is up from \$30.7 million in fiscal year 2018. There are five pay strategies included with this request.

- (1) Continue MoDOT's pay plan with a 1.1 percent cost of living adjustment, a two-step pay increase for employees on steps one through eight as of December 31, 2019, and a one-step pay increase for employees on steps nine through seventeen as of December 31, 2019. All salaried employees will receive at least a three percent salary increase.
- (2) A new pay plan will provide a one-step pay increase for all eligible employees within steps one through nine of their salary grid, this would be effective January 1, 2021. The goal of this strategy is to continue to address salary compression that has occurred.
- (3) A three year strategy to increase salaries for employees in job titles identified as the least competitive with market, where internal equity issues exist, or where the department has the highest rates of resignations. The goal of this strategy is to reduce turnover that is a threat to the stability of MoDOT's workforce.
- (4) A pilot program for new employees in fiscal year 2021 may be offered to give new hires the option of receiving a higher salary with reduced benefits. The goal of this strategy is to attract new employees by providing options for increasing their take home pay.
- (5) Adjustments are also being made to the emergency operations stabilization and market adjustment to pay market pricing for emergency operations like flooding or ice storms.

Any actual pay increases will be determined as part of the Commission's approval of the operating budget in June 2020.

Maintenance is responsible for striping, pavement repair, mowing right-of-way, and plowing snow and ice. These system management functions are essential for keeping roads and bridges operational and safe. A \$6.2 million increase is requested for costs associated with increased salt prices. Last year's hard winter reduced availability of salt in Missouri and surrounding states, so the increased demand for salt is driving the price up.

The construction program is the largest appropriation and it is used to pay consultants to design projects, purchase right-of-way, pass federal monies through to local entities, and pay contractors who build the construction projects. MoDOT is requesting an increase of \$73.4 million in the construction program. Part of this increase, \$23.4 million, is needed for contractor payments due to moving the award date from fiscal year 2019 to fiscal year 2020 for the I-270 North project. An increase of \$50 million is needed to respond to unanticipated project costs, such as consultant design work and purchases of right-of-way, as the department's construction program increases. In addition, this capacity will help address the timing of payouts for local pass-through funding.

For fiscal year 2021, the department is requesting an additional \$14.6 million for fleet investment for vehicle replacement. The age and condition of MoDOT's fleet has fallen behind with no significant increase in the fleet budget for several years. A team of department employees worked with a consultant to determine how long MoDOT should be keeping its fleet before disposing of it and what the fleet budget should be to keep the fleet in better condition. A funding analysis determined \$145.8 million was needed to bring the overall age of the fleet up to the recommended replacement age. Instead of requesting the full amount in one year, the department will spread that request out over the next ten years.

This appropriation request includes a little over \$12 million of additional general revenue for multimodal needs. This includes the state match for Amtrak for current and past services provided, as

well as transit programs. The request also includes an airport capital improvement project at Fort Leonard Wood.

Ms. Morris explained Missouri has fifteen ports and one tri-state port commission. The department is requesting \$15.4 million from General Revenue for port capital improvements. This is a \$6 million increase from the fiscal year 2020 budget.

Ms. Morris recommended approval of the proposed fiscal year 2021 appropriations request totaling \$3.6 billion, the proposed fiscal year 2021 port capital improvements appropriations request totaling \$15.4 million, and approve the proposed fiscal year 2020 supplemental appropriations request totaling \$12 million. Following discussion, and upon motion by Commissioner Smith, seconded by Commissioner Briscoe, the Commission unanimously approved the Missouri Department of Transportation Fiscal Year 2021 Appropriations Request, as noted in the table below, and authorized staff to release the request to OA – Division of Budget and Planning; approved the proposed Fiscal Year 2021 Appropriations Request totaling \$15.4 million for port capital improvements, and approved the Fiscal Year 2020 Supplemental Appropriations Request totaling \$12.0 million.

<b>Fiscal Year 2021 Appropriations Request</b> (Dollars in Thousands)			
<u>Appropriations</u>	<b>Fiscal Year 2019 Actual Expenditures</b>	<b>Fiscal Year 2020 TAFP<sup>1</sup> Budget</b>	<b>Fiscal Year 2021 Appropriations Request</b>
<b>Administration</b>	\$60,618	\$69,241	\$70,107
<b>System Management<sup>2,3</sup></b>	\$473,860	\$535,541	\$542,797
<b>Program Delivery<sup>2,3,4</sup></b>	\$1,329,314	\$2,075,532	\$2,155,887
<b>Fleet, Facilities and Information Systems (FFIS)</b>	\$77,469	\$100,931	\$116,655
<b>Multimodal<sup>2,3,6</sup></b>	\$85,159	\$152,704	\$165,147
<b>Refunds and Transfers<sup>5</sup></b>	<u>\$504,345</u>	<u>\$636,673</u>	<u>\$586,673</u>
<b>Total MoDOT Appropriations Request</b>	<b>\$2,530,765</b>	<b>\$3,570,622</b>	<b>\$3,637,266</b>

<sup>1</sup> Fiscal year 2020 Truly Agreed to and Finally Passed (TAFP) budget.

2	The fiscal year 2020, the General Assembly appropriated money to all state agencies for a \$0.06 increase in the state's mileage reimbursement rate. The increase to MoDOT for fiscal year 2020 was \$8,358 in State Road Fund, \$407 in the Highway Safety Federal Fund and \$292 in the Railroad Expense Fund. Per OA's budget instructions, all departments will request an increase for this amount in fiscal year 2021 and fiscal year 2022. Due to the amounts being so minimal, they appear as zeros. The fiscal year 2021 appropriation request includes the increase for mileage reimbursement in the Construction E&E, Highway Safety E&E, and Railroad Expense E&E appropriations.
3	Includes federal funds MoDOT pays to contractors and providers for goods and services.
4	Includes appropriations for Contractor Payments, Design and Bridge Consultant Payments, Accelerated Program, Right of Way and Federal Pass-Through.
5	Appropriation request amount is \$1 in the event the appropriation is needed.
6	The entire fiscal year 2021 port capital improvements budget is being requested in the capital improvements House Bill separate from this appropriations request.

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## **ADMINISTRATIVE RULES/POLICIES**

### **COMMISSION POLICY REVIEW – EQUIPMENT AND PROCUREMENT**

Following a comprehensive review of all Commission policies, on November 7, 2013, the Commission formally compiled and adopted the Commission policies that the department currently operates under today. Since this initial action some policies have been updated as necessary. As part of the Commission's desire to periodically review Commission policies, the department and Commission have conducted a thorough review of the policies in the Equipment and Procurement category. As a result of this review process, recommendations were made to reaffirm or reaffirm with updates the policies in the Equipment and Procurement category. On behalf of the Director, Pamela J. Harlan, Secretary to the Commission, recommended the Equipment and Procurement category of policies be revised as indicated with the green text for new language and red strikethrough text for deleted language, blue strikethrough text that was deleted and moved, and purple text that was moved as follows:

**Category: EQUIPMENT and PROCUREMENT**  
**Subcategory: Airplanes**

*The Commission purchased its first aircraft in 1958 to be used for aerial photography, highway location reconnaissance and limited transportation. Currently, the Missouri Highways and Transportation Commission (MHTC) and Missouri Conservation Commission hold joint ownership of a King Air 200, which is housed at the Missouri Department of Conservation hangar in Jefferson City. The Missouri Department of Transportation (MoDOT) also owns a Cessna, which is assigned to Multimodal*

*Operations for ~~its use in~~ aviation purposes such as airport inspections and other department approved travel.*

(June 10, 1958; January 7, 2000)

## **AIRPLANE**

### **State-Owned**

The Commission finds the use of state-owned aircraft to be an appropriate means for travel for MoDOT business. Use of the state-owned equipment is restricted to Commission members and MoDOT employees for official business. The Director will put in place policies and procedures governing the use of state-owned and department-owned airplanes by department employees.

### **Department-Owned**

Use of MHTC owned aircraft by officers of other state departments is conditional upon immediate repayment to the State Road Fund. The Director is authorized to establish the criteria upon which such costs will be determined.

Effective Date: September 6, 2019 ~~November 7, 2013~~

Supersedes Policy Dated: November 7, 2013 ~~March 7, 2003 (State-Owned)~~ ~~September 9, 1965 (Department-Owned)~~

Last Reaffirmed:

Date of Origin: March 7, 2003 (State-Owned) September 9, 1965 (Department-Owned)

Related Commission Minutes: State-Owned: June 10, 1958; September 9, 1965; January 7, 2000; March 7, 2003; November 7, 2013 – Comprehensive Policy Review, September 6, 2019 – comprehensive policy review.

~~Related Commission Minutes: Department Owned – September 9, 1965.~~

~~Related Commission Minutes – Combined Policy – November 7, 2013.~~

**Category: EQUIPMENT and PROCUREMENT**

**Subcategory: Purchase, Sale, and Disposal of Equipment**

## **PURCHASE, SALE, AND DISPOSAL OF DEPARTMENT EQUIPMENT**

The Director or his designee will be responsible for purchasing, selling, or otherwise disposing of equipment used by the Department in the construction and maintenance of transportation projects, carrying out transportation programs, or use in administration of the Department.

### **Executive Committee**

For purposes of this policy the term Executive Committee includes the individuals who fill the positions of Director, Deputy Director/Chief Engineer, Assistant Chief Engineer, Chief Safety and Operations Officer, Chief Administrative Officer, and Chief Financial Officer.

**Titles – Equipment:** Titles conveying surplus equipment and vehicles or titles conveying damaged motor vehicles necessary to effect settlement of a Commission's claim may be executed by a member of the Executive Committee, the Director, Chief Financial Officer, Chief Engineer, Assistant Chief Engineer, General Services Director, Central Office General Services Managers, District Engineer, Assistant District Engineer, District General Services Manager, or others designated by a member of the Executive Committee, General Services Director, or the District Engineer through written advisory to the General Services Director.

~~Related Commission Actions: August 15, 1973 Motor Vehicles; January 12, 2011 EOD; April 3, 2012 EOD~~

**Titles—Lien Releases:**

- Lien releases on titles of vehicles purchased for ~~transportation~~ agencies providing public transportation with Federal Transit Administration or state funds may be executed by a member of the Executive Committee, ~~the Director, Chief Financial Officer, Chief Engineer, Assistant Chief Engineer~~, or the Multimodal Operations Director.  
~~Related Commission Actions: February 3, 1995; January 12, 2011 EOD; April 3, 2012 EOD~~
- Lien releases on titles of vehicles purchased for transportation agencies with federal pass through funds may be executed by a member of the Executive Committee or State Design Engineer.

Effective Date: September 6, 2019 ~~November 7, 2013~~

Supersedes Policy Dated: November 7, 2013 ~~April 3, 2012 EOD, Paragraph E5~~

Last Reaffirmed:

Date of Origin: August 15, 1973 – Motor Vehicle Titles;  
February 3, 1995 – Vehicles for Transportation Agencies

Related Commission Minutes: September 19, 1922; June 16, 1925; April 11, 1933; June 1, 1939; May 11, 1942; June 8, 1972; August 15, 1973; August 4, 1989; October 9, 1992; December 4, 1992; March 5, 1993; ~~February 3, 1995, January 12, 2011-EOD; April 3, 2012-EOD~~, November 7, 2013 – Comprehensive Policy Review, September 6, 2019 – comprehensive policy review simplified delegation to staff and added lien release for other federal programs.

**Category:** EQUIPMENT and PROCUREMENT  
**Subcategory:** Professional Services (~~Non-STIP~~)

**PROCUREMENT OF PROFESSIONAL SERVICES CONSULTANTS (~~Other than STIP~~ Related)**

The Director is authorized to develop and implement policies and processes regarding the procurement and contract administration of professional services and approve contracts therefor. A monthly report regarding professional services contracts shall be provided to the Commission.

- **Professional Services (other than engineering)**  
Contracts for professional services (other than engineering) exceeding \$2100,000 ~~may~~ shall be executed by a member of the Executive Committee ~~the Director, Chief Engineer, Chief Financial Officer, or Assistant Chief Engineer~~. Contracts for \$2100,000 or less ~~may~~ shall be executed by a member of the Executive Committee ~~the Director, Chief Engineer, Chief Financial Officer, Assistant Chief Engineer~~, or, subject to their respective areas, the Chief Counsel, Division Heads, and District Engineers.
- **Hourly Rate Architectural/Engineering Services**  
Hourly rate professional services agreements on an on-call, as-needed basis to address capital improvement and capital asset preservation projects may be executed by a member of the Executive Committee ~~the Director, Chief Financial Officer, Chief Engineer, Assistant Chief Engineer~~, or General Services Director. The agreements will have a maximum ~~generally have a~~ three-year term with an option to renew for ~~two one~~ additional one-year periods. The hourly rate Memorandum of Understanding is limited to \$100,000 per project, a maximum of four

agreements with one vendor may be executed by the General Services Director, anything beyond four agreements with one vendor must be reviewed and approved by a member of the Executive Committee.

**Executive Committee** – For purposes of this policy the term Executive Committee includes the individuals who fill the positions of Director, Deputy Director/Chief Engineer, Assistant Chief Engineer, Chief Safety and Operations Officer, Chief Administrative Officer, and Chief Financial Officer.

Effective Date: September 6, 2019 ~~November 7, 2013~~

Supersedes Policy Dated: November 7, 2013 ~~April 3, 2012 – EOD, Paragraph C2e~~

Last Reaffirmed:

Date of Origin: April 7, 2000 – Hourly rate engineers.

Related Commission Minutes: April 7, 2000; January 12, 2011-EOD; April 3, 2012-EOD; November 7, 2013 – Comprehensive Policy Review; ~~September 6, 2019 – comprehensive policy review revised policy to apply to both STIP and non-STIP non engineering services and revised authority to be consistent with operating budget policy.~~

(*NOTE: For consultant engineering services pertaining to highways see “Highways – Consultant Engineering Services.”*)

**Category:** EQUIPMENT and PROCUREMENT  
**Subcategory:** Rules

## **VENDORS – PROCUREMENT OF SUPPLIES – RULES AND REGULATIONS**

Related Rule: [7 CSR 10-11, Procurement of Supplies](#)

Policies and procedures regarding soliciting and receiving bids for awarding procurement contracts and for vendor registration, notification of competitive bidding opportunities, suspension, and debarment are in keeping with Code of State Regulations, Title 7, Division 10, Chapter 11, *Procurement of Supplies*, as adopted by the Commission and filed with the Joint Committee on Administrative Rules and the Secretary of State.

Effective Date: December 30, 2018 ~~October 7, 2009~~ – Final rules adopted.

Supersedes Policy Dated: ~~October 7, 2009 June 4, 1993~~ – Final rules adopted.

Last Reaffirmed: ~~September 6, 2019 November 7, 2013~~

Date of Origin: June 4, 1993 – Final rules adopted.

Related Commission Minutes: March 6, 1992; Administrative Rules – April 1, 1993; June 4, 1993; June 3, 2009; October 7, 2009; November 7, 2013 – Comprehensive Policy Review, ~~September 6, 2019 – comprehensive policy review~~.

\* \* \* \* \*

## **BUSINESS ISSUES**

### **RECOMMENDATION FOR BANKING SERVICES PROVIDER**

The Missouri Highways and Transportation Commission may hold and maintain checking and investment accounts outside the State Treasury for the Local Fund Account, the Medical and Life Insurance Plan and the Self Insurance Plan. The Missouri Transportation Finance Corporation

(Corporation) is also authorized to deposit and hold the Corporation's funds outside the State Treasury. The Commission's current banking services agreement for these funds and accounts expires on September 30, 2019; Central Trust Bank is the current banking services provider. The department completed the Request for Proposal (RFP) process to identify a financial institution to provide these banking services for the Commission and for the Corporation. The department received one responsive proposal from the RFP.

On behalf of the Director, Brenda Morris, Chief Financial Officer, recommended the Commission approve Central Trust Bank as the service provider for banking services for the checking and investment accounts maintained for the Local Fund Account, the Medical and Life Insurance Plan, the Self Insurance Plan, and the Missouri Transportation Finance Corporation. She also recommended the Commission authorize the Director, Deputy Director/Chief Engineer, Chief Financial Officer, or Assistant Chief Engineer to exercise a three-year (with two one-year extensions) Commercial Banking, Investment Management and Security Safekeeping Services Agreement with Central Trust Bank. Ms. Morris also requested the Commission authorize the Director, Deputy Director/Chief Engineer, Chief Financial Officer, or Assistant Chief Engineer to independently exercise, without Commission approval, the two one-year extension options through September 30, 2024.

Via approval of the consent agenda, the Commission unanimously approved the Central Trust Bank as the service provider for banking services for the checking and investment accounts maintained for the Local Fund Account, the Medical and Life Insurance Plan, the Self Insurance Plan, and the Missouri Transportation Finance Corporation. The Commission authorized the Director, Deputy Director/Chief Engineer, Chief Financial Officer, or Assistant Chief Engineer to exercise a three-year (with two one-year extensions) Commercial Banking, Investment Management and Security Safekeeping Services Agreement with Central Trust Bank, subject to approval as to form by the Chief Counsel's Office. The Commission also authorized the Director, Deputy Director/Chief Engineer, Chief

Financial Officer, or Assistant Chief Engineer to independently exercise, without Commission approval, the two one-year extension options through September 30, 2024, subject to approval as to form by the Chief Counsel's Office.

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## **STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)**

### **CONSIDERATION OF BIDS FOR TRANSPORTATION IMPROVEMENTS**

On behalf of the Director, Travis Koestner, State Design Engineer, presented the following recommendations pertaining to bids received on federal-aid and state highway and bridge projects during the past month.

Mr. Koestner recommended (1) Award of contracts to the lowest responsive bidders for bids received at the August 16, 2019, letting, as recommended and noted in Table I below; (2) Rejection of Call H02 from the August 16, 2019, bid letting due to excessive bids per Section 102.15 of the Missouri Standard Specifications for Highway Construction, as recommended and noted in Table II below; and (3) Ratify award of contract to the lowest responsive bidder for bids received at the August 21, 2019, emergency letting, as recommended and noted in Table III below.

**Table I**  
**Award of Contracts**  
**August 16, 2019, Bid Opening**

Call No.	Route	County	Job No.	Bid Amount	Non-Contractual Costs	Contractor	Description
A01	I-29	Holt	J1I3099	\$4,444,533.86		Clarkson Construction Company	Four Bridge Deck Replacements
A02	65	Livingston	J1P3114	\$4,149,172.70		Radmacher Brothers Excavating Co., Inc.	Bridge Rehabilitation
A03	190	Livingston	J1S3156	\$3,468,748.02		Comanche Construction, Inc.	Bridge Rehabilitation
B01	79	Lincoln	J2P3085	\$821,331.25		Bleigh Construction Company	Bridge Replacement
B02	24	Marion	J2P3342	\$1,754,744.10		Phillips Hardy, Inc.	Bridge Rehabilitation
	61		J2P3182				Two Bridge Rehabilitations
B03	JJ	Montgomery	J2S3196	\$515,853.70		E & C Bridge, LLC	Bridge Replacement

Call No.	Route	County	Job No.	Bid Amount	Non-Contractual Costs	Contractor	Description
C01	J	Ray	J3S3089	\$844,963.72		E & C Bridge, LLC	Bridge Deck Replacement
C02	I-35	Clay	J4I3219	\$732,814.10		Radmacher Brothers Excavating Co., Inc.	Bridge Deck Replacement
C03	I-470	Jackson	J4I3221	\$1,599,361.82		Radmacher Brothers Excavating Co., Inc.	Bridge Deck Replacement
D01	CC	Crawford	J5S3289	\$476,303.25		E & C Bridge, LLC	Bridge Deck Replacement
F01	I-70	St Charles	J6I3195	\$6,323,909.21		L.F. Krupp Construction, Inc. dba Krupp Construction	Resurface and Guardrail Improvements
F02	67	St Louis	J6M0271	\$118,638.50		R. V. Wagner, Inc.	Barrier Wall Improvements
G01	13, 64	Polk	J7P3190E	\$1,224,246.70		Capital Paving & Construction, LLC	Bridge Rehabilitation
G02	HH	Cedar, Vernon	J7S3221	\$5,658,132.00		APAC-Central, Inc.	Resurface
	H	St. Clair	J7S3241				
	WW		J7S3180				
	82	Cedar, Benton, St. Clair	J7P3214				
G03	37	Barton, Jasper	J7P3223	\$1,218,918.06		Blevins Asphalt Construction Company, Inc.	Resurface
G04	Y	Stone	J7S3216	\$720,408.58		Leo Journagan Construction Co., Inc.	Resurface
G05	EE	Greene	J7S3287 J8S3124	\$211,132.02		APAC-Central, Inc.	Resurface
H01	I-57	Mississippi	J9I3658	\$408,181.65		Fricke Management & Contracting, Inc.	Pavement Improvements
			<b>TOTAL:</b>	<b>\$34,691,393.24</b>	<b>\$0.00</b>		

**Table II**  
**Rejection of Bids**  
**August 16, 2019, Bid Opening**

Call No.	Route	County	Job No.	Description
H02	K	Cape Girardeau	J9M0279	Add Turn Lanes

**Table III**  
**Ratification of Award**  
**August 21, 2019, Emergency Bid Opening**

Call No.	Route	County	Job No.	Bid Amount	Non-Contractual Costs	Contractor	Description

A01	111	Holt	J1S3342	\$2,401,987.90		Phillips Hardy, Inc.	Debris Removal
			J1S3343				Pavement Repair
A02	41	Carroll	J1P3351	\$184,333.61		H.B. Construction, Inc.	Urgent Roadway Repairs Due to Flood Damage
			<b>TOTAL:</b>	<b>\$2,586,321.51</b>	<b>\$0.00</b>		

## Commission Consideration and Action

After consideration, and upon motion by Commissioner Briscoe, seconded by Commissioner Smith, the Commission took the following action with abstentions noted below:

1. Awarded contracts to the lowest responsive bidders for bids received at the August 16, 2019, bid opening, as recommended and noted in Table I above. Non-contractual costs for these projects are shown on the above tabulation.
2. Rejected bids for Call H02 due to excessive bids per Section 102.15 of the Missouri Standard Specifications for Highway Construction, as recommended and noted in Table II above.
3. Ratified award of contract to the lowest responsive bidder for bids received at the emergency August 21, 2019, bid opening, as recommended and noted in Table III above. Non-contractual costs for these projects are shown on the above tabulation.
4. Authorized the Director, Deputy Director/Chief Engineer, Chief Financial Officer, or Assistant Chief Engineer to execute the contracts awarded above.

Commissioner Waters abstained from voting on Call C01.

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## REPORT AND RECOMMENDATION REGARDING THE INTERSTATE 70 ROCHEPORT BRIDGE PROJECT IN COOPER AND BOONE COUNTIES, INCLUDING AUTHORITY FOR DESIGN-BUILD DELEGATION OF AUTHORITY

On behalf of the Director, David Sylvester, Central District Engineer, recommended the Commission approve the Interstate 70 Rocheport Bridge Project in Cooper and Boone Counties as a design-build project and approve authority be delegated to the Deputy Director/Chief Engineer or his

designee to approve and execute documents and expend funds on behalf of the Missouri Highways and Transportation Commission for the following items on the Interstate 70 Rocheport Bridge Design-Build Project:

- Escrow of Bid Documents – Approve authority to execute agreements, affidavits, and related documents and expend funds for costs associated with the escrow of bid documents on the project.
- Agreements – Approve authority to execute agreements with local governments including other entities for cost-share, enhancements, use of property, environmental mitigations, utilities, etc., on the project, subject to approval as to form by the Chief Counsel's Office (CCO) and the Commission Secretary's (CS) attestation.
- Railroad Agreements – Approve authority to execute agreements pertaining to railroads, subject to approval as to form by CCO and CS attestation.
- Construction Change Orders – Approve authority to approve construction change orders on the project.
- Consultant Engineering Services – Approve authority to execute contracts for engineering services needed subject to approval as to form by CCO and CS attestation and in keeping with the Brooks Act, 40 USC 1101 et seq. and 23 CFR 172.5 as well as Section 8.285, RSMo.
- Other – Approve authority to expend funds for the project, as well as approve, execute, sign, and seal project specific documents.
- Design Exceptions – Approve authority to sign design exceptions specific to the design of the project currently delegated to the State Design Engineer and the State Bridge Engineer, subject to consultation with the department's technical experts.

Project changes resulting from this delegation will not exceed the cap of two percent over the programmed cost or those changes will be taken back to the Commission. The Interstate 70 Rocheport Bridge Project procurement process will begin fall 2019. Funds for this project are included in the Statewide Transportation Improvement Program. Via approval of the consent agenda, the Commission unanimously approved the delegation of authority as recommended and noted above.

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#### **REPORT AND RECOMMENDATION REGARDING THE INTERSTATE 70 EAST-WEST TRUCK CLIMBING LANES AT MINEOLA HILL PROJECT IN MONTGOMERY COUNTY, INCLUDING AUTHORITY FOR DESIGN-BUILD DELEGATION OF AUTHORITY**

On behalf of the Director, Paula Gough, Northeast District Engineer, recommended the Commission approve the Interstate 70 East-West Truck Climbing Lanes at Mineola Hill Project in

Montgomery County as a design-build project and approve authority be delegated to the Deputy Director/Chief Engineer or his designee to approve and execute documents and expend funds on behalf of the Missouri Highways and Transportation Commission for the following items on the Interstate 70 East-West Truck Climbing Lanes at Mineola Hill Design-Build Project:

- Escrow of Bid Documents – Approve authority to execute agreements, affidavits, and related documents and expend funds for costs associated with the escrow of bid documents on the project.
- Agreements – Approve authority to execute agreements with local governments including other entities for cost-share, enhancements, use of property, environmental mitigations, utilities, etc., on the project, subject to approval as to form by the Chief Counsel's Office (CCO) and the Commission Secretary's (CS) attestation.
- Construction Change Orders – Approve authority to approve construction change orders on the project.
- Consultant Engineering Services – Approve authority to execute contracts for engineering services needed subject to approval as to form by CCO and CS attestation and in keeping with the Brooks Act, 40 USC 1101 et seq. and 23 CFR 172.5 as well as Section 8.285, RSMo.
- Other – Approve authority to expend funds for the project, as well as approve, execute, sign, and seal project specific documents.
- Design Exceptions – Approve authority to sign design exceptions specific to the design of the project currently delegated to the State Design Engineer and the State Bridge Engineer, subject to consultation with the department's technical experts.

Project changes resulting from this delegation will not exceed the cap of two percent over the programmed cost or those changes will be taken back to the Commission. Funds for the preliminary engineering are included in the Statewide Transportation Improvement Program. The Interstate 70 East-West Truck Climbing Lanes at Mineola Hill Project which includes the replacement of the eastbound Loutre River and Loutre River Overflow Bridges and the westbound Loutre River Overflow Bridge, is estimated at \$15.8 million for the Design-Build contract. The project has been awarded an INFRA Grant in the amount of at least \$3.1 million. Via approval of the consent agenda, the Commission unanimously approved the delegation of authority as recommended and noted above.

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## **2020-2024 STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT**

On behalf of the Director, Ed Hassinger, Deputy Director/Chief Engineer, requested approval to revise the 2020-2024 Statewide Transportation Improvement Program (STIP) that was approved in July 2019, for the implementation of four highway and bridge projects as noted in Table I below and one Multimodal project, as noted in Table II below.

**Table I**  
**2020 – 2024 STIP**  
**Highway and Bridge Construction Schedule**  
**September Amendment**  
**Project Changes**

District County Job No.	Route	Description of Improvement/Location	Tentative Award State Fiscal Year and Change by Type	Change in Construction and Right of Way Funds	Change in Engineering Funds
				(Dollars in Thousands)	(Dollars in Thousands)
SL Franklin 6I3506	IS 44	Repair westbound slope failure and eastbound rock bluff stabilization just west of Route OO. \$460,862 District Operation funds.	2020 CN	\$1,206	\$123
SL St. Louis 6S3351	MO 109	Add roundabout at Rte. CC. \$3,278,000 Congestion Mitigation and Air Quality Improvement Program funds.	2023 CN 2022 RW	\$3,924	\$170
SE Cape Girardeau 9I3125	IS 55	Bridge replacements over Rte. 61. Project involves bridges A0338 northbound and southbound.	2020 CN	\$1,361	\$94
SE Cape Girardeau 9P3460	US 61	Modify interchange configuration from Old Orchard Road to 0.2 mile south of Veteran's Memorial Drive. \$310,500 city of Cape Girardeau funds and \$256,200 city of Jackson funds.	2020 CN	\$2,947	-\$72
			<b>Total:</b>	<b>\$9,438</b>	<b>\$315</b>

**Table II**  
**2020 – 2024 STIP**  
**Multimodal Operations**  
**Amendment**  
**Project Change**

District County	Description of Improvement/Location	Tentative Award State Fiscal Year and Change by Type	Change in Project Funds (Dollars in Thousands)
SW Greene, Christian, Lawrence	Cherokee Rail Corridor CRISI Grant Project	2020 Rail	\$2,600

Via approval of the consent agenda, the Commission unanimously approved the amendments to the 2020-2024 STIP as noted in the tabulations above.

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### **APPROVAL OF PLANS FOR CONDEMNATION**

On behalf of the Director, Travis Koestner, State Design Engineer, recommended the Commission approve the following detailed project plans, approved by the Deputy Director/Chief Engineer, for filing as necessary for the condemnation of right of way.

<b><u>County</u></b>	<b><u>Route</u></b>	<b><u>Job Number</u></b>
St. Louis	180	J6S3049

In accordance with Section 227.050 RSMo, the Commission via approval of the consent agenda, approved the detailed project plans for the above noted projects and directed they be filed as necessary for the condemnation of right of way.

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**-- REPORTS --**

**REPORTS**

The Commission received the following written reports.

**MODOT BRIEFING REPORT**

Patrick McKenna, Director, provided to the Commission the written monthly Issue Briefs that are sent from the department to the Governor since the previous MoDOT Briefing Report. There were no briefing reports for the past month.

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**FINANCIAL – BUDGET – REPORTS**

**YEAR-TO-DATE FINANCIAL REPORT, PERIOD ENDING JULY 31, 2019**

Todd Grosvenor, Financial Services Director, submitted a written financial report for fiscal year to date July 31, 2019, with budget and prior year comparisons.

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**CONSULTANT SERVICES CONTRACT REPORT**

Travis Koestner, State Design Engineer, submitted a written report of consultant contracts executed in the month of July 2019, for both engineering and non-engineering related projects. The department utilizes consultants to efficiently manage workload and provide specialized expertise to supplement and support department staff. Expenditures for consultant services are funded from the Commission approved Statewide Transportation Improvement Program and MoDOT Operating Budget. There were 372 active contracts held by individual engineering consultant firms prior to July 1, 2019. Five engineering consultant services contracts were executed in July 2019, for a total of \$1,231,164. There was one new non-engineering consultant contract executed in July 2019, for a total of \$38,528.

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By unanimous consensus of all members present, the meeting of the Commission adjourned.

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**The Mission of the Missouri Highways and Transportation Commission is to:**

- Represent the citizens of Missouri pursuant to the Constitution by providing independent and nonpartisan governance of the Missouri Department of Transportation; and
- Establish policies, exercise oversight, and ensure accountability in developing and maintaining a world class transportation system in Missouri which fosters safety and economic development.

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