



**MISSOURI HIGHWAYS AND TRANSPORTATION  
COMMISSION**

**Official Minutes**

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**MINUTES OF THE SPECIAL HIGHWAYS AND  
TRANSPORTATION COMMISSION MEETING HELD  
IN JEFFERSON CITY, MISSOURI, FRIDAY, AUGUST 9, 2013**

A special meeting of the Missouri Highways and Transportation Commission was held by teleconference on Friday, August 9, 2013, at the Missouri Department of Transportation Building, 105 West Capitol Avenue, Jefferson City, Missouri. Lloyd J. Carmichael, Chairman, called the meeting to order at 9:00 a.m. The following Commissioners were present by teleconference: Stephen R. Miller and Kenneth H. Suelthaus. Commissioners Kelley M. Martin and Gregg C. Smith were not present as their attendance was not required. On February 2, 2012, Governor Nixon withdrew the appointment of Commissioner Joseph J. Hunt; at the time of the August 9, 2013, meeting, a replacement had not been appointed.

The meeting was called pursuant to Section 226.120 of the 2000 Revised Statutes of Missouri, as amended. Under Section 610.020.2 RSMo, at least 24 hours advance notice is required prior to a meeting of a governmental body unless there is good cause such notice is impossible or impractical. Due to clerical oversight by staff less than 24 hour notice of this meeting was posted. The Secretary verified that notice of the meeting was posted, although less than 24 hour notice, in keeping with Section 610.020 of the 2000 Revised Statutes of Missouri, as amended.

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Dave Nichols, Director of the Missouri Department of Transportation; Rich Tiemeyer, Chief Counsel for the Commission; and Pamela J. Harlan, Secretary to the Commission, were present on Friday, August 9, 2013.

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*“Department” or “MoDOT” herein refers to Missouri Department of Transportation.  
“Commission” or “MHTC” herein refers to Missouri Highways and Transportation Commission.*

**-- OPEN MEETING --**

**COMMISSION WORKSHOP – REVIEW DRAFT POLICIES**

In 2010, the Commission requested an effort be made to combine all current Commission policies into one comprehensive document for ease of review by the Commission, staff, and the public. Toward that end, Mari Ann Winters, Commission Secretary Emeritus, worked part-time to create a history of past Commission policies. All policies enacted by the Commission that had not been rescinded by subsequent Commission action were combined, reformatted in policy format, and organized by subject. However, in order for the policies to be useful they would have to be updated. In an effort to assist the Commission, Don Hillis, Former Assistant Chief Engineer, headed up a coordinated staff review of the policies to identify those that were obsolete, had been superseded by federal or state law, were no longer relevant, or needed to be updated in keeping with current practices. As a result of this review, staff have made their recommendations on the draft Commission policies for the Commission’s consideration. Additionally, staff identified areas that past and present Commissioners have felt strongly about, yet those sentiments were not reflected in policy. In response, staff drafted broad new policy statements for the Commission’s consideration.

The Commission determined it would be best to review a limited number of draft policies at a time. The Commission held a workshop to review the draft policies contained in the subjects titled Highways-Corridor Preservation, Highways-Highway Beautification, Highways-Highway Safety, Highways-Highway Systems, Highways-Highways through Cities and Towns, Highways-Historical Markers, Highways-Limited Access, Highways-Location and Design, Highways-Naming, Highways-Noise Abatement, Highways-Operations, Highways-Pavement Design, Highways-Recreational Access

Roads, Highways-Right-of-Way, Highways-Survey Damage, Highways-Traffic Control, and Highways-Utilities. No action was taken during the meeting.

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By unanimous consensus of all members present, the meeting of the Commission adjourned.

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**The Mission of the Missouri Highways and Transportation Commission is to:**

- Represent the citizens of Missouri pursuant to the Constitution by providing independent and nonpartisan governance of the Missouri Department of Transportation; and
- Establish policies, exercise oversight, and ensure accountability in developing and maintaining a world class transportation system in Missouri which fosters safety and economic development.

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