CITY OF RIVERSIDE MISSOURI

Upstream from ordinary.

03/04/2026

Dear Consultant:

The **City of Riverside** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 4 double-sided pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. Not part of the page limit: It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with **the City of Riverside**. Also required is a current E-Verify MOU (one-time submittal) and E-Verify Affidavit (annually).

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at DBE Program | Missouri Department of Transportation (modot.org), in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive. Your firm must also have project representatives who have taken the Federal Aid Basic Training Course (LPA).

We request all letters be received by 2 pm, (03/25/2026) at the **City of Riverside, Office of the City Clerk, 2950 NW Vivion Rd, Riverside, MO 64150.**

Sincerely,

Noel Bennion

Noel Bennion
Capital Projects & Parks Manager

Attachment

City Riverside, MO_ MO River N Trail PSP___	
Missouri Highways Commission #: STBG 3453(403)	
Location: Riverside, MO	
Proposed Improvement: The Missouri River North Trail section within the city limits of Riverside, Missouri will be a pathway/trail connecting the Line Creek Trail north of Argosy Casino and traveling east along Tullison Rd. tying into Kansas City sidewalks in the area of NW Tullison Rd. and NW 38th St. It is anticipated that the trail will be constructed with a 10-foot wide concrete and include a dedicated bicycle / pedestrian bridge over Line Creek.	
Length:	Approx. 5,216 LF
Approximate Construction Cost:	$3,895,000
DBE Goal Determination:	**0%**
Consultant Services Required:	*The preparation of Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, geotechnical investigations, public involvement, potential environmental and historic preservation services/permits, contract documents, utility coordination/permits and traffic control including the preparation of PS&E and final documents. Riverside will let the project. Construction engineering may be a consultant service.*
Project Documents:	This project was part of a Planning Sustainable Places Study. This study is available by contacting Noel Bennion.
Contact:	Name: Noel Bennion Address: 2950 NW Vivion Rd, Riverside, MO 64150 Phone: 816-451-8227 Email: nbennion@riversidemo.gov
Deadline:	03/25/2026 at 2pm
• Submit: Letter of interest should not exceed 4 pages total. A page is defined as 8-1/2 by 11 inches and printed on two sides. 2 copies of the letter interest should be received at the address and by the time specified.	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection.

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	30	Max Points
Past Record of Performance -	40	Max Points

Fig 136.4.7 Oct 2019