

It is the policy of this company to assure that applicants are employed, and are treated, during employment, without regard to race, religion, sex, color, national origin, disability, ancestry, age, or veteran status. Such action shall include, but is not limited to employment, compensation, upgrading, demotion, transfer, recruitment, layoffs, termination, training, rates of pay, On the Job training or other Apprenticeship Programs.

We also have an obligation to maintain a work environment free of harassment of any kind, intimidation and coercion at all job sites.

Any one who believes they have been discriminated against should contact the company EEO Officer. The EEO Officer <Name> and be reached at:

<Name>  
<Address>  
<City>, MO <zip>  
555-5555 Residence  
444-4444 Business  
333-3333 Fax  
Email -

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EEO Officer

**EEO Policy**