



Missouri Highways and Transportation Commission Policies

Category: EQUIPMENT and PROCUREMENT
Subcategory: Purchase, Sale, and Disposal of Equipment

PURCHASE, SALE, AND DISPOSAL OF DEPARTMENT EQUIPMENT

The Director or his designee will be responsible for purchasing, selling, or otherwise disposing of equipment used by the Department in the construction and maintenance of transportation projects, carrying out transportation programs, or use in administration of the Department.

Executive Committee

For purposes of this policy the term Executive Committee includes the individuals who fill the positions of Director, Deputy Director/Chief Engineer, Assistant Chief Engineer, Chief Safety and Operations Officer, Chief Administrative Officer, and Chief Financial Officer.

Titles – Equipment: Titles conveying surplus equipment and vehicles or titles conveying damaged motor vehicles necessary to effect settlement of a Commission’s claim may be executed by a member of the Executive Committee, General Services Director, District Engineer, or others designated by a member of the Executive Committee, General Services Director, or the District Engineer through written advisory to the General Services Director.

Titles—Lien Releases:

- Lien releases on titles of vehicles purchased for agencies providing public transportation with Federal Transit Administration or state funds may be executed by a member of the Executive Committee, or the Multimodal Operations Director.
- Lien releases on titles of vehicles purchased for transportation agencies with federal pass through funds may be executed by a member of the Executive Committee or State Design Engineer.

Effective Date: September 6, 2019
Supersedes Policy Dated: November 7, 2013
Last Reaffirmed:
Date of Origin: August 15, 1973 – Motor Vehicle Titles;
February 3, 1995 – Vehicles for Transportation Agencies

Related Commission Minutes: September 19, 1922; June 16, 1925; April 11, 1933; June 1, 1939; May 11, 1942; June 8, 1972; August 15, 1973; August 4, 1989; October 9, 1992; December 4, 1992; March 5, 1993; February 3, 1995, January 12, 2011-EOD; April 3, 2012-EOD, November 7, 2013 – Comprehensive Policy Review, September 6, 2019 – comprehensive policy review simplified delegation to staff and added lien release for other federal programs.