NOTICE TO AIRPORT ENGINEERING CONSULTANTS

The City of Monroe City, Missouri ("Sponsor"), is hereby soliciting statements of qualifications and experience from qualified consultants for airfield development projects at Captain Ben Smith Aiprort. Projects may be subject to future receipt of Federal funding under the Federal Aviation Administration (FAA) Airport Improvement Program, as administered by the Missouri Department of Transportation (MoDOT) through the State Block Grant Program (SBGP). These projects may include the following:

1. Airport lighting/electrical or navigational aid improvements. Estimated cost $125,000.
2. Airport pavement rehabilitation, maintenance, earthwork, and improvements, i.e. crack-fill, seal-coat, overlay, grading, marking, etc. Estimated cost $600,000.
3. Hangar and taxi lane development. Estimated cost $500,000.

The required services include, but are not limited to, engineering services for preliminary, design, bidding, and construction phases and incidental special services including geotechnical, preparing categorical exclusion documentation, as-built ALP updates, and surveying. The consultant should provide the name(s) of preferred firm(s) for any work which is likely to be sub-consulted. Sub-consultant changes can occur with Sponsor approval. At the Sponsor's discretion, this selection can be retained for projects initiated within five years or until all projects are complete. Projects other than those listed above will require a new solicitation except as allowed in FAA Advisory Circular 150/5100-14 paragraph 2.7.2 (4). Disclosure: Under a previous agreement, <firm name> assisted the Sponsor with preparation of their CIP and the above cost estimates.

A qualification-based selection process conforming to FAA Advisory Circular 150/5100-14 will be utilized to select the most qualified firm. Selection criteria will include: Recent experience in airport projects

- Capability to perform all aspects of project
- Ability to meet schedules within budget
- Knowledge of FAA/MoDOT design and construction standards
- Knowledge of FAA/MoDOT regulations, policies and procedures
- Quality of previous airport projects undertaken
- Personnel experience and qualifications
- Familiarity with, and proximity to the project
- An implemented Affirmative Action Program

Fees will be negotiated for projects as federal funds become available. **Consultants shall not include fee or cost information when responding to this solicitation.** Prospective consultants are advised that applied overhead rates must be in accordance with the cost principles established within Federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures. After selection, the successful firm will be required to submit a copy of their current overhead rate audit certification or MoDOT pre-qualification.

The agreement(s) between the Sponsor and the selected consultant will be subject to all applicable Federal Rules and Regulations as identified in AC 150/5100-14E. The most current version of the Federal Contract Provisions for A/E agreements will be included in each agreement.

Airport consultants should submit three copies of their statement of qualifications and experience along with references to the following address, no later than 4:30pm on December 4,2026. The consultant should also provide an affidavit of compliance with the federal work authorization program and a copy of the firm's E-Verify Memorandum of Understanding. Questions regarding this solicitation can be directed to Del Buckman at 573-231-9521.

SUBMIT DOCUMENTS TO:
Danette Henderson, City Clerk
Monroe City Hall Complex
109 Second Street
Monroe City, MO 63456