CITY OF

LADUE

Public Works

October 23, 2026

Dear Consultant:

The City of Ladue is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Ladue. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal which is required for the CE contract. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by10:00 am, (12/10/2026) at City of Ladue, attn: Anne Lamitola, 9345 Clayton Road, Ladue, MO 63124 and via email to alamitola@cityofladue-mo.gov

Sincerely,

Anne C. Lamitola

Anne C. Lamitola, PE
Senior Director of Public
Services

Attachment

City of Ladue: Department of Public Works

Ladue Road Improvements, pavement preservation & sidewalk improvements, Dielman Road to Price Road

Project Name	Ladue Road Improvements
Federal Aid Number	STBG-4900(660)
TIP Number	TIP 7513-27
Location	Ladue Road, Dielman Road to Price Road
Length	0.51 miles
Approximate Construction Cost	$1,322,348 construction, $200,000 CE
DBE Goal Determination	0%
Consultant Services Required	Preliminary Engineering(PE) for Design services and Construction Engineering (CE): **Preliminary Engineering (80% Federal/20% Locally Funded):** The preparation of Conceptual plans, Preliminary plans, Contract plans, Right of Way Plans (including easement exhibit preparation with legal descriptions), preparing and submitting necessary permits, contract documents, assisting with the bidding process, and preparation of PS&E and final documents for ADA compliant sidewalk, associated drainage improvements, and pavement rehabilitation. Safety improvements for pavement markings and retroreflective backing on an exisitng signal are part of the project. In addition, the scope of work may include surveying, geotechnical investigations, landscape design, public involvement, environmental and historic preservation services/permits, utility coordination/permits and preparation of traffic control plans. **Construction Engineering/Inspection (80% Federal/20% Locally Funded) :** work with contractor on behalf of the City, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials check shop drawings submitted by contractor, conduct construction test and inspections, be present during critical construction operations, work with City to do full time inspections and reporting and participate in final inspection.
Other Comments	The project includes a 5 - 6 foot wide sidewalk, pavement restoration, drainage improvements, striping improvements for safety, adding retro-reflective backings on an existing signalized intersection, and landscape restoration.
Contact	Anne C. Lamitola, P.E. Senior Director of Public Services 9345 Clayton Road Ladue, MO 63124 (314) 993-5665, ext. 1301 alamitola@cityofladue-mo.gov
Deadline	12/10/26, 10:00 am
* Letter of interest should not exceed three pages. A page is 8-1/2 x 11 inches and printed on one side. Five copies of the letter of interest should be received at the address and by the time specified.	

Pursuant to the Brooks Act for Consultant Selection - the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence	40	Max Points
Capacity and Capability	30	Max Points
Past Record of Performance	30	Max Points