FLYCGI | CITY of CAPE GIRARDEAU REGIONAL AIRPORT

OFFICE OF THE AIRPORT MANAGER

NOTICE TO AIRPORT ENGINEERING CONSULTANTS - RFQ

The City of Cape Girardeau, Missouri ("Sponsor"), hereby solicits Statements of Qualifications (SOQs) and experience from qualified consultants for airfield development projects at Cape Girardeau Regional Airport over the next five (5) years. These projects may be subject to future Federal funding from the Federal Aviation Administration (FAA). These projects may include the following:

1. Reconstruction of a portion of the Terminal Ramp – Estimated Cost $4,400,000.00
2. Pavement Management Plan – Estimated Cost $150,000.00
3. Reconstruction of RWY 2-20 (North of RWY 10-28) – Estimated Cost $6,800,000.00
4. Rehabilitate Taxiway A (RWY 10 to A1, B to RWY 28) – Estimated Cost $2,375,000.00
5. Reconstruct Taxiway A (A1 to RWY 2-20) – Estimated Cost $3,599,000.00
6. Wildlife Perimeter Fencing – Estimated Cost $2,743,620.00
7. Rehabilitate TWY A Lighting and Signage – Estimated Cost $964,000.00
8. Rehabilitation of the General Aviation Ramp – Estimated Cost $1,500,000.00
9. Construct New Airport Traffic Control Tower – Estimated Cost $12,000,000.00 +
10. Construct/Expand SRE Storage Facility – Estimated Cost $890,000.00
11. Construct ARFF/Corporate Access Road – Estimated Cost $500,000.00
12. Land Acquisition off the approach end of RWY 10, Approximately 128 acres. – Estimated Cost $2,000,000.00
13. Land Acquisition north of RWY 2/20, Approximately 6 acres – Estimated Cost $400,000.00
14. Roadway Access to NW Quadrant – Estimated Cost $1,400,000.00
15. Vehicle Parking Lot Expansion – Terminal
16. Landside Roadway Rehabilitation

Required services include, but are not limited to, design, bidding, construction inspection, airport planning, environmental services, land acquisition, and necessary incidental services. The consultant should provide the name(s) of preferred firm(s) for any work likely to be subconsulted. Subconsultant changes may occur with the Sponsor's approval. At the Sponsor's discretion, this selection may be retained for projects initiated within five years or until all projects are complete. Projects other than those listed above will require a new solicitation, except as allowed in FAA Advisory Circular 150/5100-14 paragraph 2.7.2 (4). Disclosure: Under a previous agreement, Crawford, Murphy, & Tilly, Inc. assisted the Sponsor in preparing its CIP.

A qualification-based selection process conforming to FAA Advisory Circular 150/5100-14 will be used to select the most qualified firm. Selection criteria will include, but are not limited to:

- Recent experience in airport projects
- Capability to perform all aspects of the project
- Ability to meet schedules within budget
- Knowledge of FAA regulations, policies and procedures
- Quality of previous airport projects undertaken
- Personnel experience and qualifications
- Familiarity with, and proximity to the project
- An implemented Affirmative Action Program

All SOQs received will be evaluated by a selection committee of three to five (3-5) members. The selection committee will evaluate each SOQ using the weighted criteria listed below. The Airport reserves the right to conduct additional investigations as it deems necessary and may require the submission of additional information. Based on the information in

the submitted SOQ, the selection committee will identify a shortlist of the best-qualified consultants for further consideration, in compliance with the evaluation criteria below. Interviews will be scheduled with each firm on the shortlist to provide the Selection Committee with the opportunity to become familiar with and interact with the Proposer.

The following criteria will be used by the selection committee in screening and ranking the SOQs:

Item	Criteria	Weighting Factor	Raw Score	Weighted Overall Score
1	Demonstrated Experience (Firm's Project Experience, Qualifications, and Technical Expertise)	7	(1-5)	(Max 35)
2	Project Team (Project Manager and Key Team Members' Qualifications and Experience)	5	(1-5)	(Max 25)
3	Familiarity with Local Environment	4	(1-5)	(Max 20)
4	DBE Utilization Strategy	2	(1-5)	(Max 10)
5	Understanding of RFQ Scope	2	(1-5)	(Max 10)
	Raw Scoring: 5 – Outstanding 4 – Very Good 3 – Satisfactory 2 – Barely Acceptable 1 – Inadequate 0 - Unacceptable	Score:	(Max 25)	(Max 100)

The Selection Committee will evaluate the written proposals against the listed evaluation criteria and create a shortlist of the two to five most qualified Proposers based on the SOQ responses. Interviews will be scheduled with each firm on the shortlist to provide the Selection Committee with an opportunity to become familiar with and interact with the Proposer.

Fees for projects will be negotiated as federal funds become available. Consultants shall not include fee or cost information in their responses to this solicitation. Prospective consultants are advised that applied overhead rates must comply with the cost principles established in Federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures. After selection, the successful firm will be required to submit a copy of its current overhead rate audit certification.

This contract is subject to all applicable Federal Provisions, including but not limited to:

- Title VI of the Civil Rights Act of 1964
- Section 520 of the Airport and Airway Improvement Act of 1982
- DOT Regulation 49 CFR Part 20 – Lobbying and Influencing Federal Employees
- DOT Regulation 49 CFR Part 26 – Disadvantaged Business Enterprises Participation
- DOT Regulation 49 CFR Part 30 – Foreign Trade Restriction Clause
- DOT Regulation 2 CFR Part 180 and 1200 – Government Debarment and Suspension
- DOT Regulation 2 CFR 200 Appendix II, including Access to Records and Reports, Breach of Contract Terms, Rights to Inventions, and Termination of Contract

SOQ Submission Instructions

Airport consultants (proposers) must submit three (3) hard copies of the entire SOQ, along with one (1) electronic version in PDF format on a USB flash drive, or in another format approved by the Airport in advance of submission. All SOQs must be received by the Airport no later than 11:00 am CST on December 18, 2026. SOQs not submitted in the manner described herein (including those sent solely by email or other electronic means) may be considered nonresponsive and subject to rejection. SOQs submitted after the due date and time specified in this RFQ will be rejected as late and will not be accepted. Proposers shall submit their SOQs to the following address:

Cape Girardeau Regional Airport
ATTN: JoJo Stuart, Airport Manager
750 Rush H Limbaugh Jr. Memorial Dr.
Scott City, MO 63780

SOQs must be enclosed in a sealed envelope, box, or package and clearly marked on the outside with the following: "Statement of Qualifications for Airport Engineering Consulting Services." Include the responder's business name and address on the outside of the qualifications package. Each Proposer is responsible for ensuring that its SOQ is received by the Airport before the deadline. This responsibility rests entirely with the Proposer, regardless of delays resulting from postal handling or any other reasons. Responses will be accepted in person daily from 8:00am to 5:00pm local time, Monday through Friday, legal holidays excepted. The consultant should also provide an affidavit of compliance with the federal work authorization program and a copy of the firm's E-Verify Memorandum of Understanding.

All questions regarding this RFQ must be submitted in writing. All questions and correspondence must be emailed to the Airport Manager at jstuart@cityofcape.org. The deadline to submit questions is November 20, 2026, at 12:00pm. Answers will be provided via addendum on or before December 4, 2026.

The Airport reserves the right to: reject any and all submissions to this RFQ; extend the date for submittal of responses; request additional information and data from any or all Proposers; supplement, amend, or otherwise modify the RFQ through addenda; cancel this RFQ with or without substituting another RFQ; reissue this RFQ; conduct reviews and investigations as it considers necessary and appropriate for evaluation; not select any Proposer; initiate additional procurement action for any services included in this initial procurement; and deem a Proposal non-responsive if the Airport obtains information from any reference check that reveals concerns about the Proposer's past performance or ability to perform successfully.

The Airport assumes no responsibility for any costs incurred in responding to this RFQ or any part of this selection process. Any materials submitted through this selection process shall become the property of the Airport upon receipt. The Airport shall have the right to copy, reproduce, or otherwise dispose of such documents in any manner it selects. The Airport shall be free to use, without payment or any liability, any idea, scheme, concept, technique, suggestion, layout, or plan received in response to this RFQ, including any future RFP process, if conducted.

RFQ (SOQ) Proposed Schedule

RFQ Issued	Nov 2, 2026
RFQ Question Deadline	Nov 20, 2026
Airport Response to Questions	Dec 4, 2026
RFQ Response (SOQ) Due Date	Dec 18, 2026
Shortlist Proposers Notified	Jan 4, 2027
Proposal Interviews	Jan 11-15, 2027
Notice of Selection	Feb 5, 2027