



COUNTY OF PETTIS

415 SOUTH OHIO AVENUE, SUITE 212, SEDALIA, MISSOURI
65301

WWW.PETTISCOMO.COM

January 5, 2026

Dear Consultant:

The **Pettis County Commission** is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 3 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest or be on file with the Pettis County Commission. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

All responses must be received in person or mail by 10:00 am, January 26, 2026, at The Pettis County Clerk's Office, 215 E 5th Street, Sedalia MO 65301.

Sincerely,

Bill Taylor
Presiding Commissioner

Attachment

County of Pettis	Routes US 65, 765, H, HH and Cedar Drive
Federal Aid No:	N/A; not LPA
Location:	North of Hwy 765, East of US 65
Proposed Improvement:	The extension of the newly constructed outer road on the east side of US 65 to Highway 765. Construction of an outer road from the newly constructed roundabout east of US 65 to Swope Rd.
Length:	Approximately 1.8 miles
Approximate Construction Cost:	\$14,000,000
DBE Goal Determination:	0%
Consultant Services Required:	<p>Roadway</p> <p>The engineering responsibilities may include but are not limited to the following:</p> <p>The preparation of Conceptual plans, providing cost estimates, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&E and final documents.</p> <p>construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	Consultant Selection is scheduled for February 2, 2026;

Contact:	Name: James Theisen Address: 415 S. Ohio, Sedalia, MO 65301 Phone: 660-827-4800 extension 2 Email: gis@pettisco.com
Deadline: January 26, 2026, at 10:00 am	
<p>Submit: Letter of interest should not exceed 3 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. 4 copies of the letter of interest should be received in person or mail by 10:00 am, January 26, 2026, at the Pettis County Clerk's Office, 215 E 5th Street, Sedalia MO 65301.</p>	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design- MoDOT.

Experience and Technical Competence -	30	Max Points
Capacity and Capability -	40	Max Points
Past Record of Performance -	30	Max Points