

July 9, 2025

RE: Request for Qualifications

The City of Springfield is requesting the services of a consulting engineering firm to perform the professional services described for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments.

This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with City of Springfield. Within each of these sections, identify the proposed team members, including the office location where they are based. Additionally, please include information about current workload, capacity for additional projects, and experience with federal aid projects. Provide project examples demonstrating specific recent experience (within the past 5 years) in each area, and for each project, include a brief description as well as size, location, estimated construction cost, actual construction cost, and any other information that may be beneficial to the selection committee.

The total number of pages in the submittal (pdf) shall not exceed 10, the letter of intent must be less than or equal to one full page. Pages shall be 8-1/2 by 11 inches in size. The statement of qualification is included in the total page count limit. Proposers can submit for any number of the project packages or all of the project packages in one statement of qualifications. The projects can be awarded to any number of proposers, or one proposer.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

The City hereby formally notifies all potential interested parties that it will affirmatively ensure disadvantaged business enterprises will be afforded full opportunity to submit statement of qualifications in response to this solicitation and will not be discriminated against on the grounds of race, color, sex or national origin in consideration of award.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

See below for rating criteria and contact information.

CRITERIA AND MAXIMUM POINTS

Proposed Timeline	10	Max Points
Capacity & Capability	25	Max Points
Experience & Technical Competence	25	Max Points
Project Approach	15	Max Points
Past Record of Performance	25	Max Points
TOTAL	100	Max Points

Submit one electronic version, in PDF format, of your qualifications to

lexi.hunsucker@springfieldmo.gov

Deadline for submittals is 5:00pm (17:00 hours), July 25th, 2025.

SPRINGFIELD, GREENE COUNTY, MISSOURI, FASNIGHT TRAIL – GLENSTONE TO PASSED NATIONAL	
FEDERAL AID NO.	STBG-5901(841)
TIP NO.	EN2608
LOCATION	Bennett Street from Glenstone Ave to the Springfield Art Museum/Phelps Grove Park.
PROPOSED IMPROVEMENT	Preliminary engineering design of a multi-use trail extension of the Fasnigh Greenway along Bennett Street.
LENGTH	Approximately 4,600 ft
APPROXIMATE DESIGN COSTS	\$400,000
DBE GOAL DETERMINATION	4%
CONSULTANT SERVICES REQUIRED	Preliminary Engineering and Design including but not limited to: responding to MODOT Environmental Requests, initial surveying, soil investigations, limits of project, alternative review, initial opinion on construction costs based on design, prepare utility and conflict plans.
OTHER COMMENTS	
CONTACT	Name: Lexi Hunsucker, E.I. Address: 840 N Boonville Avenue, Springfield MO 65802 Phone: (417)864-1935 Email: lexi.hunsucker@springfieldmo.gov
DEADLINE	5:00pm (1700 hours), July 25 th , 2025

ATTACHMENT A-2

SPRINGFIELD, GREENE COUNTY, MISSOURI,	
ENGINEERING FOR VARIOUS INTERSECTIONS IN SPRINGFIELD	
FEDERAL AID NO.	STBG-5901(842)
TIP NO.	SP2605-26
LOCATION	VARIOUS
PROPOSED IMPROVEMENT	<ul style="list-style-type: none"> - Signal reconstruction - Evaluate feasibility of right-turn lanes - Right-of-way review for potential geometric improvements - Stormwater infrastructure assessment review - ADA compliance upgrades - Intersection capacity assessment - Evaluation of right-of-way and environmental constraints - Signal reconstruction - Evaluate feasibility of right-turn lanes - Stormwater infrastructure assessment review - ADA compliance upgrades - Right-of-way review for potential geometric improvements - Future planning for Two-Way Traffic on Campbell
	<p><u>Intersections may include:</u></p> <ul style="list-style-type: none"> - Battlefield Rd & Scenic Ave - Campbell Ave & Sunset St - National Ave & Norton St - St. Louis St & Hammons Pkwy - Division St & Benton Ave - Division St & Robberson Ave - Division St & Boonville Ave - Division St & Campbell Ave - Others as approved by the City
LENGTH	VARIOUS
APPROXIMATE DESIGN COSTS	\$500,000
DBE GOAL DETERMINATION	4%
CONSULTANT SERVICES REQUIRED	Engineering for various intersections in Springfield including but not limited to: responding to MODOT Environmental Requests, initial surveying, soil investigations, limits of project, traffic engineering, alternative review, initial opinion on construction costs based on design, prepare utility and conflict plans.
OTHER COMMENTS	
CONTACT	<p>Name: Lexi Hunsucker, E.I.</p> <p>Address: 840 N Boonville Avenue, Springfield MO 65802</p> <p>Phone: (417)864-1935</p> <p>Email: lexi.hunsucker@springfieldmo.gov</p>
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