



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

Missouri Department of Transportation  
*Ed Hassinger, Director*

1.888.ASK MODOT (275.6636)

July 9, 2025

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, August 1, 2025 at the appropriate office.

Sincerely,

DocuSigned by:

A handwritten signature in black ink that reads "Danica Stovall-Taylor".

AAB9A634FC2F42A

Danica Stovall-Taylor, P.E.

Assistant State Design Engineer

Attachment

***Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.***

***[www.modot.org](http://www.modot.org)***

## **DISTRICT OFFICE**

Central District  
Machelle Watkins – District Engineer  
Missouri Department of Transportation  
1511 Missouri Boulevard  
Jefferson City, MO 65102

Contact  
James Beattie, PM  
(573) 508-4967  
[James.beattie@modot.mo.gov](mailto:James.beattie@modot.mo.gov)  
Email responses are encouraged

## Central District

<b>Route 179 &amp; SOR 54, Cole County / Route H, Moniteau County / Route 242, Miller-Camden Counties / Route C, Pulaski County</b>	
<b>Job No:</b>	JCD0215
<b>Location:</b>	Various locations in Central District (Jefferson City, Pilot Grove, Clarksburg, Lake of the Ozarks, and Dixon).
<b>Proposed Improvement:</b>	Pedestrian Facility Improvements
<b>Length:</b>	13,840 LF (2.621 miles) Total
<b>Approximate Construction Cost:</b>	\$1,447,000.00
<b>DBE Goal (if applicable)</b>	4%
<b>Consultant Services Required:</b>	Consultant will provide all PS&E documents required for the project Letting in accordance with MoDOT's Engineering Policy Guide (EPG), Category 237.9. (i.e. preliminary plans, right-of-way plans, final design plans, estimate, job special provisions, etc.) Consultant will provide surveying (as needed), inspection of all pedestrian facilities within the project limits for ADA compliance and prepare all PS&E documents in accordance with MoDOT's Engineer Policy Guide for the repair or replacement of non-compliant pedestrian facilities within the project limits. Consultant will submit Requests for Environmental Services (RES) at appropriate stages and provide District Actions support, as requested, in each RES stage.
<b>Other Comments:</b>	<p>Interviews or presentation will not be required for the consultant selection.</p> <p>MoDOT will provide environmental/cultural services, right-of-way acquisition (if needed), public involvement, and utility coordination.</p> <p>MoDOT will provide technical assistance, as needed.</p> <p>Tentative Date of Consultant Selection – August 11, 2025.</p> <p>Tentative Consultant Notice to Proceed anticipated September 19, 2025.</p> <p>Preliminary plans shall be submitted no later than March 2, 2026.</p> <p>Right-of-Way plans shall be submitted no later than May 4, 2026.</p> <p>Unsigned/Unsealed final PS&amp;E documents shall be submitted for review no later than November 30, 2026.</p> <p>Signed/Sealed final PS&amp;E documents shall be submitted no later than December 28, 2026.</p>

**Rating Criteria w/Weighted Values**

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total