

EXAMPLE

TIME AND WORK COMMITMENTS

Staff / Role in Project	Percent Time Available	Work Commitments
Name - Project Manager	30%	List current projects and other obligations underway
Name - Title	35%	List current projects and other obligations underway
Name - Title	20%	List current projects and other obligations underway
Name - Title	45%	List current projects and other obligations underway
Name - Title	35%	List current projects and other obligations underway
Name - Title	50%	List current projects and other obligations underway