EXAMPLE

ESTIMATED STAFF MEMBERS AND HOURS PER TASK*

Staff / Role in Project	Task 1: Project Management	Task 2: Literature Review	Task 3: (Insert task name)	Task X: (Insert task name)	Task X: (Insert task name)	Task X: Develop Draft Report and Summary	Task X: Develop Final Report, Summary, and Final Presentation	Total Hours per Staff Member
Name - Project Manager	15	8	20	20	35	35	22	155
Name - Title	8	30	25	10	10	15	8	106
Name - Title	4	4	23	35	16	15	4	101
Name - Title	16	38	25	40	35	50	12	216
Name - Title	2	1	4	9	10	6	4	36
Name - Title	3	1	7	7	15	12	12	57
Total Hours per Task	48	82	104	121	121	133	62	671

* Can also be noted as a percentage.