



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Ed Hassinger, P.E., Director

1.888.ASK MODOT (275.6636)

May 21, 2025

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **three** pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, June 11, 2025 at the appropriate office.

Sincerely,
DocuSigned by:

A handwritten signature in blue ink that reads "Ashley Buechter". The signature is written over a blue DocuSign verification line.

Ashley Buechter, P.E.
Assistant State Design Engineer - LPA

Attachment



Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

DISTRICT OFFICES

Southwest District – Joplin Regional Office
Stacy Reese – District Engineer
Missouri Department of Transportation
2915 Doughboy Drive
Joplin, MO 64801

Contact

Craig Switzer – Transportation Project Manager
(417) 621-6331
craig.switzer@modot.mo.gov

Email responses to craig.switzer@modot.mo.gov are encouraged
(receipt will be acknowledged if submitted by email)

Southwest District

Various Routes, Various Counties Sign Truss Inspections in the Southwest District	
Job No:	JSR0190, JSU0191
Location:	JSR0190: Rural Southwest District. JSU0191: Urban Southwest District.
Proposed Improvement:	Inspect the condition of all sign trusses in the Southwest District, create a GIS-based inventory of all truss locations, and develop a Conceptual Study Report.
Length:	District-wide
Approximate Cost:	\$1,650,000 (study only)
DBE Goal (if applicable)	0%
Consultant Services Required:	<p>Structural inspections of all sign trusses including bases, structural members, and sign mounting attachments.</p> <p>Creation of a searchable GIS-based inventory of all sign truss locations.</p> <p>Conceptual design services as required to prioritize repair/replacement needs, develop estimates for the proposed improvements, and develop the Conceptual Study Report.</p> <p>A supplemental agreement may be executed for preliminary and final design at locations deemed critical by the COMMISSION.</p>
Other Comments:	<p>Interviews or presentations will not be required for the consultant selection.</p> <p>Tentative Date of Consultant Selection: June 24, 2025</p>

	<p>Preferred consultant experience/capabilities will include:</p> <ul style="list-style-type: none">• Hands-on visual inspections• Non-destructive testing• Climbing over live traffic, including all required training and certifications.• GIS data collection and mapping <p>All work shall be completed by January 31, 2026.</p>
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Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total

PROJECT SUMMARY REPORT FOR SR0190 AS OF Apr 28, 2025

Award Month/Award Year		SOUTHWEST	Status	ACCEPTED	Version Estimated Submittal Date	ANNUAL UPDATE Mar 14, 2025	Project Manager Let by	CRAIG SWITZER CENTRAL OFFICE	Payment Project Letting Exclusion	N	N
Primary Route		Various									
Description / Location		Sign trusts inspections on various routes in the rural Southwest District.									
Reason / Remarks		Various									
District Comments		Combo w/JSU0191									
Project Amounts		County									
Typical Bridge		Major Bridge	Pavement	Safety	Mobility	Capital Improvement	Contingency	Other Non-Contractual	Right of Way Acquisition	Preliminary Engineering	Construction Engineering
Total Bridge							Total Construction Total Right of Way and Construction			Total Engineering Total Project	800 800
Yearly Program Amounts		Prior to 2025	2025	2026	2027	2028	2029	2030	Future	Program Total	Project Total
Preliminary Engineering		50	600	50		50	50			750	800
Construction Engineering											
Right of Way Acquisition											
Construction											
Total		50	600	50		50				750	800
Funding Category		How the District is Funding the Project									
Total		0	0	0	0	0	0	0	0	0	0
Funding From Other Sources		0	0	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0	0	0	0
Funds Transfer		0	0	0	0	0	0	0	0	0	0
Total Right of Way and Construction		0	0	0	0	0	0	0	0	0	0
Engineering		50	600	50		50	50	0	0	750	800
Funding From Other Sources - Engineering		0	0	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0	0	0	0
Funds Transfer - Engineering		0	0	0	0	0	0	0	0	0	0
Total		0	0	0	0	0	0	0	0	0	0
Total Engineering		50	600	50		50	50	0	0	750	800
Total Project		50	600	50		50	50	0	0	750	800
Bridges	Bridge Count	0	Railroads Impacted	0	Improvement	Safety	Action	Detailed Work	Federal Funds Category	Initiatives	
							NA	SIGNAGE	AC-STBG		
Route	Begin Log	End Log	TMA	Travelway ID	System	Functional Class	NHS	AADT	Conflict of Interest		
Lane Miles		0	Centerline Miles	0							
TIP Number											
Planning Organization		Federal District	Senate District	House District							
JOPLIN AREA TRANSPORTATION STUDY ORGANIZATION		4 7	20 28 29 31 32 33	56 57 125 126 127 128 129 130 131 137 138 139 140 141 155 156 157 158 159 160							

PROJECT SUMMARY REPORT FOR SR0190 AS OF Apr 28, 2025

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PROJECT SUMMARY REPORT FOR SU0191 AS OF Apr 28, 2025

Award Month/Award Year	Work District	SOUTHWEST	Status	Letting Date	ACCEPTED	Version Estimated Submittal Date	ANNUAL UPDATE Feb 11, 2025	Project Manager	CRAIG SWITZER CENTRAL OFFICE	Payment Project Letting Exclusion	N
Primary Route											
Description / Location											
Reason / Remarks											
District Comments											
Various											
Sign trusts inspections on various routes in the urban Southwest District.											
Combo w/ISR0190											
County											
VARIOUS											

Project Amounts	Total Estimated Cost for the Project										
	Typical Bridge	Major Bridge	Pavement	Safety	Mobility	Capital Improvement	Contingency	Other Non-Contractual	Right of Way Acquisition	Preliminary Engineering	Construction Engineering
Total Bridge							Total Construction Total Right of Way and Construction			Total Engineering Total Project	850 850

Yearly Program Amounts	Amount Programmed by SFY										
	Prior to 2025	2025	2026	2027	2028	2029	2030	Future	Program Total	Project Total	
Preliminary Engineering	50	600		50		50			800	850	
Construction Engineering											
Right of Way Acquisition											
Construction											
Total	50	600		50	50		50		800	850	

How the District is Funding the Project											
Funding Category											
Total	0	0	0	0	0	0	0	0	0	0	0

Funding From Other Sources											
Total	0	0	0	0	0	0	0	0	0	0	0

Funds Transfer											
Total	0	0	0	0	0	0	0	0	0	0	0

Total Right of Way and Construction											
	0	0	0	0	0	0	0	0	0	0	0
Engineering	50	600		50	50		50		0	800	850

Funding From Other Sources - Engineering											
Total	0	0	0	0	0	0	0	0	0	0	0

Funds Transfer - Engineering											
Total	0	0	0	0	0	0	0	0	0	0	0
Total Engineering	50	600		50	50		50		0	800	850

Total Project	50	600		50	50		50		0	800	850
Bridge Count	0	Railroads Impacted		0							

Bridges											

Route	Begin Log	End Log	Begin County	TMA	Travelway ID	System	Functional Class	NHS	AADT	Conflict of Interest
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Lane Miles	0	Centerline Miles	0
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TIP Number	MO1722
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Planning Organization	Federal District	Senate District	House District
OZARKS TRANSPORTATION ORGANIZATION	7	20 30	130 131 132 133 134 135 136 137 139 140