



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

2/11/2025

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any Sub-Consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the Consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime Consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, February 28, 2025 sent to seth.bollinger@modot.mo.gov

Sincerely,

Docusign by:

A handwritten signature in black ink that reads "Danica Stovall-Taylor".

AAB9A634FC2F42A
Danica Stovall-Taylor, P.E.

Assistant State Design Engineer

Attachment

Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

www.modot.org

DISTRICT OFFICES

District SE
Mark Croarkin – District Engineer
Missouri Department of Transportation
2675 M. Main Street
Sikeston, MO 63801

Contact
Seth Bollinger
(573) 258-0193
seth.bollinger@modot.mo.gov
Email responses are encouraged.

District SE

Scott and New Madrid Counties, Route AA	
Job No:	JSE0248
Location:	Scott and New Madrid Counties
Proposed Improvement:	Removing and constructing a new overpass for Route AA over US 60 in Scott/New Madrid Counties. The roadway and bridge will be widened between the two existing outer roads roughly for 0.4 miles in total length.
Length:	0.4 miles
Approximate Construction Cost:	\$5,142,226.51
DBE Goal (if applicable)	3%
Consultant Services Required:	<p>Construction Inspection and Material Testing.</p> <p>The Consultant will provide professional, technical, and other personnel, equipment, material, and all other things necessary for field inspection for the bridge and pavement construction for project JSE0248.</p> <p>The Consultant shall provide one construction inspector for quality assurance (QA) inspection oversight for roadway and bridge construction. Additional services to be provided by the Consultant will include but is not limited to the following list of requirements: field inspections of all work and contract activities, on-site material QA testing, project documentation, traffic control oversight, measurement and payment of work performed, and preparation of other reports and documentation as required by MoDOT such as daily work reports, material reporting, pay quantities, asphalt roadway reports, daily ticket totals, CUF reviews, wage rate interviews, bulletin board inspections, estimates generation, change orders generation, as-builts final plans, and contractor performance ratings.</p> <p>Onsite QA inspections will include but are not limited to concrete testing, asphalt testing, and sampling concrete and asphalt aggregate for gradations, base rock gradations and density checks, and soil densities. All QA material testing will follow MoDOT's ITP and frequencies.</p> <p>The Consultant will be required to use MoDOT's AASHTOWare Project program for all project documentation and record keeping. All Consultant staff performing QA material testing shall be certified through MoDOT's technician certification program.</p> <p>The Consultant shall provide a Resident Engineer to oversee the work completed by the Consultant inspector. This Consultant Resident Engineer responsibilities shall include but is not limited to being available to answer all contractor</p>

	<p>questions, address issues that arise on the project, and correspond with MoDOT's Resident Engineer about any work due to changing site conditions.</p> <p>This project has optional pavement listed for the new surface on Route AA. If asphalt is selected for the optional pavement type, the Consultant shall provide a bituminous certified asphalt plant inspector to complete all testing laid out in MoDOT's ITP plan and follow section 400 of MoDOT's specifications. This inspector will work with the contractors QC to include but not limited to complete comparison testing, collect oil can samples, determine random core locations, and enter all testing information into AASHTOWare.</p>
Other Comments:	<p>All change orders will be completed by the Consultant inspector in AASHTOWare, changed to pending, and a notification sent to the MoDOT RE for review.</p> <p>The semi-final inspection will be completed by the Consultant inspector and will be signed by MoDOT's Resident Engineer when all corrections have been completed. The Final inspection will also be signed by MoDOT's Resident Engineer once all exceptions have been completed. Final plan preparations will be completed by the Consultant inspector and will begin once the semi-final has been completed.</p> <p>This project is scheduled for an April 2025 award, with a May 2025 Notice to Proceed.</p> <p>Consultant Selection is anticipated on March 10, 2025.</p> <p>Interviews or presentation will not be required for the Consultant selection.</p>

Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	20 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>15 Points Max</u>
	100 Points Max Total