



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

January 8, 2025

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than **three** pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by **3:00 pm, January 24, 2025** at the appropriate office.

Sincerely,

DocuSigned by:

AAB9A534FC2F42A...
Danica Stovall-Taylor, P.E.
Assistant State Design Engineer

Attachment

Southeast District

Curt Woolsey, PE – Transportation Project Manager

Missouri Department of Transportation

3956 East Main Street

Willow Springs, MO 65793

Phone: 417-469-6232

curt.woolsey@modot.mo.gov

Email responses are encouraged

District Southeast

Cape Girardeau County, Route 61	
Job No:	SE0071
Location:	At Donna Drive and Kimbel Lane in Jackson
Proposed Improvement:	Intersection upgrade at Donna Drive and close/relocate Kimbel Lane to Donna Drive intersection. See Alternate 2c (attached)
Length:	0.2 miles
Approximate Construction Cost:	\$1,159,000
DBE Goal (if applicable)	4%
Consultant Services Required:	<p>Surveying: <u>MoDOT to provide all survey mapping, land corners, property lines, staking for right of way, monument new right of way, prepare boundary surveys, and write deeds.</u></p> <p>Right of Way: Consultant to provide title commitments for affected properties.</p> <p>Roadway Design: Consultant to prepare all preliminary, right of way, final roadway design and plan preparation as necessary to submit final roadway plans, specifications and estimates. (PS&E). Conduct public meeting to present preliminary plan (provide displays, handouts)</p> <p>Utilities: Coordination of utilities that may be required to be relocated. Work with MoDOT District Utility Staff in determining best course of action for relocating utilities.</p> <p>Geotechnical: Consultant to perform all geotechnical work and will provide Preliminary Geotechnical Report.</p> <p>Environmental: Consultant to complete all historic preservation and Section 106 compliance, RES submittals at milestones (conceptual, preliminary, right of way, and final), and informational support as requested.</p>
Other Comments:	Interviews or presentation will not be required for the consultant selection.

	Tentative Date of Consultant Selection – February 7, 2025.
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Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total