

NOTICE TO AIRPORT PLANNING CONSULTANTS

The City of Bowling Green, Missouri ("Sponsor"), is soliciting statements of qualifications and experience from qualified consultants for an Airport Layout Plan (ALP) update at the Bowling Green Municipal Airport (H19). The project is estimated to cost \$150,000 and may be subject to future receipt of Federal funding under the Federal Aviation Administration (FAA) Airport Improvement Program, as administered by the Missouri Department of Transportation (MoDOT) through the State Block Grant Program (SBGP). Disclosure: Under a previous agreement, McClure Engineering assisted the Sponsor with preparation of their CIP and the above cost estimates.

The required services include, but are not limited to, aviation demand forecasting, environmental resource overview, AGIS survey, financial and implementation plan, and other tasks necessary to complete the ALP update. The selected consultant may be retained for additional projects initiated within five years, or until all tasks under this agreement are completed.

A qualifications-based selection process conforming to FAA Advisory Circular 150/5100-14 will be utilized. Selection criteria include:

- o Recent experience in airport planning projects
- o Capability to perform all aspects of the project
- o Ability to meet schedules within budget
- o Knowledge of FAA/MoDOT regulations, policies, and procedures
- o Quality of previous airport projects undertaken
- o Personnel experience and qualifications
- o Familiarity with the airport and the project
- o An implemented Affirmative Action Program

Fees will be negotiated for projects as federal funds become available. Consultants shall not include fee or cost information when responding to this solicitation. Prospective consultants are advised that applied overhead rates must be in accordance with the cost principles established within Federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures. After selection, the successful firm will be required to submit a copy of their current overhead rate audit certification or MoDOT pre-qualification.

The agreement(s) between the Sponsor and the selected consultant will be subject to all applicable Federal Rules and Regulations as identified in AC 150/5100-14E. The most current version of the Federal Contract Provisions for A/E agreements will be included in each agreement.

Consultants should submit five (5) copies of their statement of qualifications and experience along with references to the following address, no later than **2pm on December 18th, 2024**. Statements of qualifications must not exceed five (5) pages. Submissions should also include an affidavit of compliance with the federal work authorization program and a copy of the firm's E-Verify Memorandum of Understanding.

Questions regarding this solicitation can be directed to Linda Luebrecht, City Clerk/City Administrator.

Submit Documents To:

Linda Luebrecht, City Clerk/City Administrator
City of Bowling Green
16 W. Church St., Bowling Green, MO 63334
Office: 573-324-5451 Email: LLuebrecht@bowlinggreen-mo.gov