



105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102

Missouri Department of Transportation
Patrick K. McKenna, Director

1.888.ASK MODOT (275.6636)

November 27, 2024

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.

If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition to your three page letter of interest, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, December 18, 2024 at the appropriate office.

Sincerely,

Signed by:

D6B5C4961F0D41E
Kenny Voss, P.E.
State Design Engineer

Attachment

Our mission is to provide a world-class transportation system that is safe, innovative, reliable and dedicated to a prosperous Missouri.

www.modot.org

DISTRICT OFFICES

KC District

Chris Redline, P.E. – District Engineer
Missouri Department of Transportation
600 NE Colbern Road
Lee's Summit, MO 64086

Contact

K. Mark Sommerhauser, Project Manager
#816-607-2243
karsten.sommerhauser@modot.mo.gov
Email responses are encouraged

KC District

Various Routes, Various Counties	
Job No:	JKU0001
Location:	KC Scout Traffic Management Center – KC District Office
Proposed Improvement:	Consultant Staffing of the KC Scout Traffic Management Center (TMC)
Length:	3 year contract (two possible one-year renewal options)
Approximate Cost:	\$4,500,000
DBE Goal (if applicable)	0%
Consultant Services Required:	<p>This consultant contract will provide 24/7, 365 days a year consultant staffing of the bi-state (covering freeways in both Kansas and Missouri) KC Scout Traffic Management Center (TMC) which is located inside the MoDOT KC District Office in Lee's Summit, Missouri.</p> <p>The consultant will provide operators for all shifts along with the corresponding supervision needed. Operators are expected to be a mix of entry level, intermediate level, and senior level positions. A minimum of three shift supervisors is expected to directly supervise the operator staff.</p> <p>The consultant should be prepared to provide a fulltime, onsite trainer that focuses on operator development. The trainer should be prepared to work with both new and current staff members and should have experience designing and implementing training programs. The trainer will maintain training schedules and develop methods to evaluate training effectiveness.</p> <p>The consultant shall provide a fulltime onsite Operations Manager that oversees operators, shift supervisors, and the trainer.</p> <p>The consultant team will work under the direction of the Scout Traffic Systems Supervisor and the consultant contract will focus entirely on the staffing of the Scout TMC operators. The consultant should provide a clear TMC staffing plan and if shortlisted, be prepared to discuss that staffing plan in detail.</p>

	Two Kansas Highway Patrol (KHP) operators are staffed by KDOT at the Scout TMC during the work week. The consultant team should be prepared to work the Scout Traffic Systems Supervisor to fully integrate these KHP operators into the daily TMC operations and the overall TMC staffing structure.
Other Comments:	<p>A presentation will be conducted remotely through TEAMS with all of the short listed firms.</p> <p>The consultant short list will be posted to web around December 23rd.</p> <p>The tentative date for the consultant presentation will be between January 13th and the 15th.</p> <p>Tentative date for consultant selection will be January 22, 2025.</p>

Rating Criteria w/Weighted Values

Project Understanding & Innovation	25 Points Max
Past Performance	25 Points Max
Qualifications of Personnel Assigned	20 Points Max
General Experience of Firm	10 Points Max
Familiarity/Capability	10 Points Max
Accessibility of Firm & Staff	<u>10 Points Max</u>
	100 Points Max Total