



105 West Capitol Avenue  
P.O. Box 270  
Jefferson City, Missouri 65102

Missouri Department of Transportation  
*Patrick K. McKenna, Director*

1.888.ASK MODOT (275.6636)

November 27, 2024

Dear Consultant:

The Missouri Highways and Transportation Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list.


If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than three pages. This letter should include a statement to indicate your firm's understanding of the project. It should also include any other information which might help us in the selection process, including key personnel you would assign to the project and the backgrounds of those individuals, and any sub-consultants you would propose to use, and an indication of your firm's approach to promoting and developing a diverse workforce. MoDOT is committed to reflecting the diversity of the communities we serve and we expect our partners to do the same. We will utilize the consultant information already on file so we will not need a lengthy submittal of other general company information. In addition, please attach one page with detailed information on similar projects that your key personnel have worked on. Indicate the role your key personnel played in the projects and include reference contact information.

DBE firms must be certified by the Missouri Department of Transportation in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any projects they feel can be managed by their firm. We also encourage both DBE firms and non-DBE firms to consider joining MoDOT's Mentor/Protégé program whenever possible as part of a MoDOT project.

MoDOT will evaluate firms based on: Project Understanding & Innovation, Past Performance, Qualifications of Personnel Assigned, General Experience of Firm, Familiarity/Capability, Accessibility of Firm & Staff. Firm's not providing a response on approach to workforce diversity will be considered non-responsive to this solicitation. Firm's that are not current on all of the required prequalification categories found in [MoDOT's Approved Consultant Prequalification List](#) at the date of the solicitation expiration will be considered non-responsive.

We request all letters be received by 3:00 pm, December 30, 2024 at the appropriate office.

Sincerely,

Signed by:  
  
D6B5C4961F0D41E...  
Kenny Voss, P.E.  
State Design Engineer

Attachment

**DISTRICT OFFICES**

**St. Louis District  
Tom Blair – District Engineer  
Missouri Department of Transportation  
1590 Woodlake Drive  
Chesterfield, MO 63017**

**Contact  
Mike Castro  
314-453-1850  
Michael.Castro@modot.mo.gov  
Email responses are encouraged**

**District SL**

<b>Route MM, Jefferson County</b>	
<b>Job No:</b>	J6S3575
<b>Location:</b>	Route MM from Route 30 to Buckeye Valley Road.
<b>Proposed Improvement:</b>	The proposed improvements include pavement rehabilitation and resurfacing, guardrail upgrades, sign replacement, pavement marking and traffic control.
<b>Length:</b>	4.34 miles
<b>Approximate Construction Cost:</b>	\$3.5 million
<b>DBE Goal (if applicable)</b>	0%
<b>Consultant Services Required:</b>	Scope of Services - The consultant will provide professional, technical and other personnel, equipment, material, and all other things necessary for inspection, testing and administration of the project along Route MM in Jefferson County. Services to be provided by the consultant include field inspections of all work and contract activities, on-site quality assurance materials testing, project documentation, material reporting, measurement and payment, change order and estimate generation, attendance of meetings, and close out of customer service call reports. The consultant will be required to use AASHTOWare Project for all project documentation and record keeping. The consultant must be knowledgeable and experienced in the types of construction work to be performed on the project. Consultant shall be Advanced Work Zone certified, OSHA 10 certified and technician certified in concrete field and concrete strength. Project may require night work at times.
<b>Other Comments:</b>	Interviews or presentation will not be required for the consultant selection.  Job J6S3575 is scheduled for a February 2025 award with construction anticipated to commence in late spring of 2025. This project has a late 2025 completion date.  Tentative Date of Consultant Selection-January 27, 2025.

**Rating Criteria w/Weighted Values**

Project Understanding & Innovation	25 Points Max
Past Performance	30 Points Max
Qualifications of Personnel Assigned	30 Points Max

General Experience of Firm  
Familiarity/Capability  
Accessibility of Firm & Staff

5 Points Max  
5 Points Max  
5 Points Max  
100 Points Max Total